



No. 4(26)2021/CO/Pt-I/310

Govt. Of India

Ministry of Water Resources,

River Development & Ganga Rejuvenation

Co-Ordination Office, Brahmaputra Board

Dwarka, Sector-10, New Delhi-110075

Phone -011-25088697 : Fax : 011-25071476,

Email ID: liaison-bbrd@nic.in

Dated New Delhi 28th September 2021.

To,

✓ The Incharge
I. T. Cell
Brahmaputra Board
Basistha, Guwahati-29

Sub: Uploading of the minutes of the Pre Bid Meeting of NIT for the work of "Engagement of Agency for Housekeeping, R & M of assets and other office works under Coordination Office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75 Office Complex, Brahmaputra Board, Sector 10, Dwarka, New Delhi-110075."

Ref: NIT No. **BB/CO/e-Tender- 2 /2021-22 dated 23.9.2021**

Sir,

With reference to above I am to submit the minutes of the Pre Bid Meeting of NIT for the work of "Engagement of Agency for Housekeeping, R & M of assets and other office works under Coordination Office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75 Office Complex, Brahmaputra Board, Sector 10, Dwarka, New Delhi-110075." With reference to the BB/CO/e-Tender- 2 /2021-22 dated 23.9.2021 and Tender ID No: 2021-BB_649746_1. This may kindly be uploaded in the relevant in the relevant site for wide publicity.

Enclosed: As above.

Yours faithfully


28/9/2021

(D. D. Das)

Executive Engineer (i/c)

Copy to:

- i) The Chief Engineer-II, Brahmaputra Board, Basistha, Guwahati-29 for favour of kind information.
- ii) OFFICE NOTICE BOARD.
- iii) Relevant file.

11-20



MINUTES OF PRE BID MEETING held on 28.9.2021 at 1400 hours in the chamber of the Executive Engineer, Coordination Office, Brahmputra Board, Sector 10, Dwarka, New Delhi-110075 under the Chairmanship of the Executive Engineer, Coordination Office, Brahmputra Board along with the representatives of the various manpower Proving Agencies in respect to the Pre Bid queries of Bid Document uploaded on CPPP portal for the work of "Engagement of Agency for Housekeeping, R & M of assets and other office works under Coordination Office, Brahmputra Board, Sector-10, Dwarka, New Delhi-110075" vide **NIT No. BB/CO/e-Tender-02/2021-22 dated 23.09.2021 and Tender ID : 2021-BB_649746_1**

The Officers and staff present at the Meeting were as follows:

Sl. No.	Name	Designation	Remarks
1.	Sri Durga Dhar Das	Executive Engineer (i/c)	Chairman
2.	Sri Raj Kumar Thakur	Junior Engineer	Member

Representative of the Firms/Agency/ Bidders who attended the Pre Bid Meeting.

The details of clarifications sought and solutions given are enclosed as Annexure A

Sl. No.	Name of Firm	Name of person
1.	S. N. Enterprises, Priyadarshni Vihar, Delhi-92.	Sarwar Nizami
2.	Decent security & Management Services	R. S. Yadav


The Meeting ended with vote of thanks to the Chair.

[Handwritten Signature]
23/9/2021
Executive Engineer
Coordination Office
Brahmaputra Board
Sector-10, Dwarka, New Delhi-110075



Annexure A

Query No.	Name of Firm	Query	Solutions provided
1.	S. N. Enterprises, Priyadarshni Vihar, Delhi-92.	<p>1. Whether EPF/ESI is to be calculated on whole amount or ceiling limit amount?</p> <p>2. Query on maintenance of potted plants.</p> <p>3. Whether bonus will be reimbursed?</p>	<p>1. Amount of EPF/ESI will be calculated automatically on whole amount in BoQ. However, ceiling amount limits will be followed during actual billing.</p> <p>2. No plants/ manures are to be supplied by the contractor. Maintenance is to be done to the plants of Brahmputra Board to keep the plants healthy and tidy. But small tools needed for the purpose is to be provided by the Contractor.</p> <p>3. No. Bonus will not be reimbursed.</p>
2.	DECENT Security & Management Services, Azadpur, Delhi-110033.	<p>1. What is the validity of Solvency Certificate?</p> <p>2. Why 26 days salary will be paid?</p> <p>3. What may be the minimum percentage for Contractor's Profit?</p> <p>4. Is there provision for any supervisor?</p>	<p>1. Validity of Solvency Certificate shall be treated as 12 months from the date of issue from the bank. (Clause no. 6 at Page no. 12 of 48).</p> <p>2. 26 days salary is because of the wages day in the month. For item No. 1.06 (Operator of A.C....), item No. 1.07 (Head Cook) and item No. 1.08 Asstt. Cook/ cook helper) payment will be done for the substitutes on the wages day and applicable National Holidays also. (May be seen in the relevant items in the BoQ).</p> <p>3. Contractor's Profit should be equal to or greater than 5 (five) percent.</p> <p>4. No. There is no provision for any supervisor.</p>


28/9/2021
Executive Engineer (i/c)
Coordination Office
Government of India
(Ministry of Water Resources, P.O. No. 510)
Dwarka New Delhi-110075



LIST OF PARTICIPANTS IN THE PRE BID MEETING

Name of work : Engagement of Agency for Housekeeping, R & M of assets and other office works under Coordination Office, Brahmputra Board, Sector-10, Dwarka, New Delhi-110075



Tender No. : BB/CO/e-Tender-02/2021-22 dated 23.09.2021

Tender ID : 2021-BB_649746_1


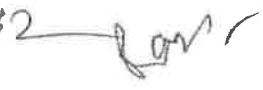
Date of meeting : 28.9.2021

Place of Meeting : Chamber of the Executive Engineer, Coordination Office, Brahmputra Board, Sector 10, Dwarka, New Delhi-110075

1. Brahmputra Board

Sl. No.	Name	Designation	Signature
1.	Sri Durga Dhar Das	Executive Engineer (i/c)	 28/9/2021
2.	Sri Raj Kumar Thakur	Junior Engineer	 JE 28/9/2021

2. Tenderers/ Bidders

Sl. No.	Firm	Name of person	Mobile No.	Signature
1.	S.N. Enterprises, Sector-92	Salwan Nezami	9850053483 Snehaenterprisespdv @gmail.com	
2.	Decent Security & Management Services	R.S. Yadav	9868504582	
3.				
4.				
5.				
6.				
7.				
8.				