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**GOVERNMENT OF INDIA
BRAHMAPUTRA BOARD
(MINISTRY OF WATER RESOURCES)
BASISTHA: GUWAHATI
PIN-781029**

TENDER DOCUMENT

Name of work: - Supplying ,fitting, & fixing of woolen floor carpet for General Manager's chamber and in chamber of Chairman, in office block No2 at H.Q. Complex, Brahmaputra Board, Basistha, Guwahati-29

Issued to

Issued by

**BRAHMAPUTRA BOARD
BASISTHA: GUWAHATI**

GOVT. OF INDIA
MINISTRY OF WATER RESOURCES
OFFICE OF THE SUPERINTENDING ENGINEER: GUWAHATI CIRCLE
BRAHMAPUTRA BOARD: BASISTHA: GUWAHATI –29

No. BB/GC/ NIT/ 10-11/ 7

Dt 2.2.11

NOTICE INVITING TENDER

Separate sealed item rate Tenders in prescribed format in two envelope system are invited by the Superintending Engineer ,Guwahati Circle, Brahmaputra Board, Basistha , Guwahati –29 from approved and eligible contractor of CPWD, Railways, P&T, MES and State PWD, Irrigation, Water Resources, PHE Departments for the following works.

Name of work	Estimated Value Rs	Earnest Money Rs	Time of completion	Cost of Tender paper Rs.	Location
1	2	3	4	5	6
Supplying, fitting , fixing of woolen floor for General manager's chamber and in chamber of Chairman, in office block No.2 at H.Q. Complex, Brahmaputra Board, Basistha , Guwahati-29	1,08,120.00	2160.00	10 Days	500.00	Brahmaputra Board, H.Q Complex, Basistha,Ghy-29.

The terms & conditions and detailed tender papers can be had from the office of the Superintending Engineer, Guwahati Circle, Brahmaputra Board, Basistha, Guwahati-29 from 7.2.11 on working days up to 3 - 00 pm of 21.2.11 on payment of cost of tender document as shown in **column- 5 of N.I.T** by means of cross I.P.O (Non – refundable) in favour of the Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29. Details of the tender can also be seen at Brahmaputra Board's web site www.brahmaputraboard.gov.in. / www.tender.gov.in. and office Notice Board.

Intending Bidders may download the tender directly from website. However, the bidders will have to deposit the cost of tender paper ,in the same manner along with tender documents.

Tenders will be received up to 3.00 pm of 23.2.11 and will be opened on the same day at 3.30 pm. The Brahmaputra Board follows the CPWD procedures and the bidders are advised to get themselves acquainted with CPWD manual / procedures and CPWD Form-8. Earnest Money should be submitted in the shape of demand draft / banker's cheque / deposit at call receipt / fixed deposit receipt of a scheduled bank guaranteed by RBI.

Work shall be executed according to General Conditions of Contract for CPWD Form-8. The bidders may see the General Conditions of Contract for CPWD Form -8 in the office of the Superintending Engineer, Guwahati Circle, Brahmaputra Board during the office hours.

Superintending Engineer
Guwahati Circle
Dt

Memo No .BB/GC/NIT/10-11/ 7A

Copy to :-

1. The Chief Engineer (I&W) , Brahmaputra Board , Basistha , Guwahati –29 for favour of kind information.
2. The Executive Engineer , Guwahati Division, Brahmaputra Board, Basistha , Guwahati-29 for information and wide circulation.
3. All Executive Engineer , under Guwahati Circle, Brahmaputra Board , for information and wide circulation.
4. The in-charge (I.T cell) Brahmaputra Board , Basistha Guwahati –29 for information and publication through Brahmaputra Board Web site.
5. Notice Board.

Superintending Engineer

TENDER DOCUMENT

Name of Work : - Supplying ,fitting & fixing of woolen floor carpet for General Manager's chamber and in chamber of Chairman, in office block No2 at H.Q. Complex, Brahmaputra Board, Basistha, Guwahati-29

DETAILED TERMS AND CONDITIONS OF THE TENDER

- 1. PURCHASE OF TENDER DOCUMENT:** The non- transferable tender documents can be obtained from the office of the Superintending Engineer, Guwahati Circle, Brahmaputra Board, Basistha , Guwahati-29 on payment of Rs 500.00 (Rupees Five hundred) only in the form of crossed I.P.O (non-refundable) drawn in favour of the Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29. The bidders, who download the tender directly from website, will have to deposit the cost of tender paper in the same manners along with eligibility document of tender.
- 2. EARNEST MONEY:** The Tender shall be submitted in sealed cover along with Earnest Money as per notification in the form of Demand draft / Banker cheque / Deposit at Call Receipt / Fixed deposit receipt drawn from any schedule Bank guaranteed by Reserve Bank of India payable at Guwahati in favour of the Superintending Engineer, Guwahati Circle, Brahmaputra Board, Basistha, Guwahati-29. The earnest money of the successful bidder will be retained and will form a part of the security deposit till completion of the work. The earnest money of the unsuccessful bidder will be return after finalization of the bid.
- 3. SECURITY DEPOSIT:** The Security Deposit will be deducted from the bill of the bidder as per prescribed norms and the earnest money deposited at the time of submission of tender will form a part of the security deposit.
- 4. QUOTED RATES:** The rates shall be quoted both the figure and the words inclusive of all taxes, duties, levies, service tax, forest royalty etc. as applicable as per schedule format of tender document. Overwriting shall be avoided and corrections made if any, shall be signed by the bidder.
- 5. SITE CONDITION:** Before submission of tender, the bidder may inspect the site of the work to fully acquaint himself / themselves about the conditions of the site. No claim whatsoever on such account shall be entertained by the Department on any circumstances later on.

6. VALIDITY OF TENDER: The validity of the tender is **60(sixty)** days from the date of opening of tender(s).

7. TIME OF COMPLETION OF WORK: The period of completion of work shall be 10 (Ten) days from the 10th day issue of formal work order.

8. TAX DEDUCTION: Necessary taxes like Income Tax, VAT, Service Tax, Duties, or any other taxes as applicable, will be deducted at source as admissible from the bill in due course of time.

9. SUBMISSION OF TENDER: Complete tender documents along with attested copies of valid Registration Certificate , PAN card, VAT clearance Certificate, I.P.O. for cost of tender paper, Earnest Money etc. as per terms and conditions stipulated in tender document should be submitted in a sealed cover envelope indicating the “**Eligibility Documents**”. The Financial bid quoting the rates should be submitted separately in another envelope indicating “**Financial Bid**”. Both the envelopes should be put together in another sealed cover envelope superscribing the name of work given in Column 1 of the NIT and to be dropped in the tender box kept in the office of the Superintending Engineer, Guwahati Circle, Brahmaputra Board , Basistha , Guwahati-29 on or before the schedule date and time. The sealed envelop containing complete tender Documents is to be addressed to the Superintending Engineer, Guwahati Circle, Brahmaputra Board, Basistha, Guwahati-29. All pages of the tender document should be duly signed by the bidder. The envelope containing Eligibility Documents will be opened first on 23 02.11 **at 3.30** pm in presence of the intending bidders/authorized representative and the Financial Bid of the qualified bidders will only be opened on 28. 02.11 **at 3.30** pm in presence of intending bidders / authorized representatives.

10. REJECTION OF TENDER: The officer inviting tender shall have the right to reject all or any of the tenders without assigning any reason thereof. Tenders in which any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected. Tenders not submitted as per terms and conditions or contain too much errors/corrections or absurd rates are also liable for rejection without assigning any reason. Canvassing in connection with tender is strictly prohibited and the tenders submitted by the bidder who resorts to canvassing will be liable for rejection.

11. OPENING OF TENDER: The tender will be opened on the scheduled date, time and place as mentioned in Notice Inviting Tender. If the schedule date becomes a holiday, then the tender will be opened on the next working day .The interested bidder or their authorized agent/ representative may present at the time of opening of the Tender. **The bidders / representative should produce all the original documents at the time of opening the “Eligibility documents” envelope for verification.**

12. ACCEPTANCE OF TENDER: The acceptance of the tender will rest solely with the Superintending Engineer, Guwahati Circle, Brahmaputra Board, Basistha, Guwahati-29 .

13. TENDER AGREEMENT: The successful bidder has to draw the tender Agreement on CPWD Form-8. The Brahmaputra Board follows the CPWD norms and procedures and bidders are advised to get themselves acquainted with the CPWD Manual / Procedures. Clause 10 C and 10 CC of the CPWD Form- 8 will be deleted. No enhancement of the rates / escalations will be paid in any circumstances.

Superintending Engineer
Guwahati Circle.

SCHEDULE OF ITEMS, QUANTITIES ETC.

Name of work: -- Supplying ,fitting & fixing of woolen floor carpet for General Manager's chamber and in chamber of Chairman, in office block No2 at H.Q. Complex, Brahmaputra Board, Basistha, Guwahati-29

Sl. No.	ITEM OF WORK	UNIT	QNTY	RATE TO BE QUOTED BY TENDERER	
				Rate ₹ in figure	Rate Rupees in Words
1	Supplying of woolen floor carpet (Birla TranAsia) pure wool 4 mm thickness.	m ²	102	₹.....	Rupees.....) only.
2	Fitting & fixing change of floor carpet with necessary paste etc. complete.	m ²	102	₹.....	Rupees.....) only.

Signature of contractor

Superintending Engineer
Guwahati Circle