

**Memo No.BB/GD/Acctt-107/**  
GOVT OF INDIA  
MINISTRY OF WATER RESOURCES  
OFFICE OF THE EXECUTIVE ENGINEER: GUWAHATI DIVISION  
BRAHMAPUTRA BOARD: BASISTHA: GUWAHATI-29.

**SHORT NOTICE INVITING TENDER**

**TENDER NO.1**

**DATE:**

Separate sealed item rates tender in prescribed format on behalf of Brahmaputra Board is hereby invited by the Executive Engineer, Guwahati Division, Brahmaputra Board, Guwahati-29 from approved and eligible contractor of CPWD, Railways, P&T, MES and State PWD / Irrigation / Water Resource / PHE Department for the following works.

Group	Location of work	Name of work	Approx. Estimated Value in rupees ₹	Earnest money to be deposited in rupees ₹	Time of completion
A	B. Board H.Q. complex	Repairing, painting and colour washing of SE(I&W)'s chamber in office block No.4 at H.Q. complex, B. Board	20,950.00	420.00	15 (fifteen ) days
B	-do-	Supplying, fitting & fixing of vinyle flooring for the chamber of SE(Project) & SE(Drainage) in office block No.1 at H.Q. complex, B. Board	15,155.00	303.00	10 (ten ) days

Non-transferable tender document may be obtained from the office of the undersigned on any working days between **11.00 hours to 15.00 hours** with effect from **03.06.11 to 10.06.11** on payment of **Rs. 150.00 (Rupees one hundred fifty)** only **in the shape of crossed IPO drawn in favour of the Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29.** The bidder should produce the original copies of up to date **Income Tax clearance Certificate/ PAN Card/ VAT Registration Certificate / VAT clearance Certificate** at the time of procurement of tender document. The sealed tender will be received in the office of the undersigned up to **1500 hours of 13.06.11** and will be opened on the **same day at same place at 1530 hours** in presence of the bidder or their authorised agent / representatives.

The undersigned reserves the right to reject any or all tender without assigning any reason thereof and is not bound to accept the lowest tender.

Executive Engineer  
Guwahati Division

Copy to: -

1. The Superintending Engineer, Guwahati Circle, Brahmaputra Board, Basistha, Guwahati-29 for information.
2. The Asstt. Executive Engineer, Guwahati / Mirza / Pancharatna / Sub-Division, Brahmaputra Board / Basistha, Guwahati for information and wide circulation.
3. The In charge (I/T cell), Brahmaputra Board, Basistha, Guwahati-29 for information and publication through Brahmaputra Board website.
4. Notice Board.

Chitta/Tech-Ten-Quo-6

## DETAILED N.I.T

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### **DETAILED TERMS & CONDITIONS OF THE TENDER**

- 1. Purchase of Tender Document:** The non-transferable Tender document can be obtained from the office of the Executive Engineer Guwahati Division, Brahmaputra Board, Guwahati on payment of **Rs. 150.00 (Rupees one hundred fifty)** only in the shape of **Crossed IPO drawn in favour of the Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29** on all working days from 11.00 hours to 15.00 hours. The bidder should produce original copies of up to date **Income Tax clearance Certificate/ PAN card / VAT registration certificate / VAT clearance Certificate** at the time of procurement of Tender Document.
- 2. Earnest Money:** The Tender shall be submitted in sealed cover along with Earnest money as stated above for each group in the form of **(i) FDR or (ii) Demand draft or (iii) Deposit at Call Receipt drawn from any schedule Bank guaranteed by Reserve Bank of India** payable at Guwahati in favour of the **Executive Engineer, Guwahati Division, Brahmaputra Board, Basistha, Guwahati-29**. The earnest money of the successful bidder will be retained and will form a part of the security

deposit till completion of the work. The earnest money of the unsuccessful bidder will be return after finalization of the bid.

- 3 Security deposit:** The Security deposit will be deducted from the bill of the bidder as per prescribed norms and the earnest money deposited at the time of submission of tenders, will form as part of the security deposit.
- 4 Quoted Rate:** The rate shall be quoted Item wise as per schedule format **inclusive of all taxes like Income tax, Value Added Tax (VAT), Forest royalty or any other taxes as applicable.** The rate should be quoted both in figure and words, overwriting should be avoided, the bidder shall duly initial corrections made if any.
- 5 Tender Agreement:** The successful bidder has to drawn the **Tender Agreement on CPWD Form No – 8.** The Brahmaputra Board follows the CPWD norms and procedures and bidders are advised to get themselves acquainted with the CPWD Manual / Procedure.
- 6 Site condition:** Before submission of tender, the bidder shall inspect the working site to fully acquaint himself / themselves about the condition in regards to accessibility to the site, nature and extent of ground working condition required for satisfactory completion of the work contract. No claim whatsoever on such account shall be entertained by the Department in any circumstances later on.
- 7 Validity of Tender:** The validity of the tender is **90 (ninety days) from the date of opening of tender.**
- 8 Completion time:** The completion time for the work is as per NIT from the 10<sup>th</sup> day of the issue of the formal work order / written order to commence the work.
- 9 Tax deduction:** The necessary tax like **Income tax, Vat, Forest royalty or any other tax** as applicable will be deducted from the bill value in due course of time as per rule.
- 10 Submission of tender:** The complete tender document along with attested copies of **up to date Income Tax clearance Certificate/ PAN card / VAT registration certificate / VAT clearance Certificate and Earnest Money** as term and condition stipulated in tender document should be **submitted in a sealed cover indicating the name of work, Tender No etc. and to be dropped in the tender box kept in the office of the Executive Engineer** on or before the scheduled date and time. The sealed envelope containing complete Tender Document is to be addressed **to the Executive Engineer, Guwahati Division, Brahmaputra Board, Basistha, and Guwahati.** All pages of the tender document should be duly signed by the bidder
- 11 Rejection of tender:** The officer inviting tender shall have the right of rejecting all or any of the tenders without assigning any reason thereof. Tenders in which any of the prescribed condition is not fulfilled or incomplete in any respect are liable to be rejected. Tenders submitted not as per terms and conditions or contain too much error / corrections and / or absurd rates are also liable for rejection without assigning any reason. Canvassing in connection with tender is strictly prohibited

and the tenders submitted by the bidder who resort to canvassing will be liable for rejection.

**12 Opening of Tender:** The tender will be open on the Scheduled date, time and place as mentioned in Notice Inviting Tender. If the Schedule date becomes a Govt. holyday then the tender will be opened on the next working day. The interested bidder or their authorized agent / representative may present at the time of opening of the Tender.

**13 Acceptance of Tender:** The acceptance of the tender will rest with the Executive Engineer, Guwahati Division, Basistha, Guwahati-29 and does not bind himself to accept the lowest rates.

Executive Engineer  
Guwahati Division