

No.A.12026/1/2017-E.III
Government of India
Ministry of Water Resources, River Development & Ganga Rejuvenation

Applications are invited for filling up of the 01 (one) post of General Manager in the pay band-4 of ₹.37400-67,000 plus grade pay of ₹.10000/- (6th CPC Scale) by deputation (including short-term contract) in the Brahmaputra Board, Guwahati a statutory body setup under an Act of Parliament (46 of 1980) under the administrative control of the Ministry of Water Resources, River Development & Ganga Rejuvenation.

2. BRIEF JOB RESPONSIBILITIES:

The General Manager, as Chief Executive Authority of the Board, shall be responsible for the proper administration of the affairs of the Board. He shall prescribe and assign the duties of all officers and staff of the Board who are sub-ordinate to him and shall exercise such supervision and disciplinary control as may be necessary and shall co-ordinate the activities of various units under the Board. The General Manager shall also exercise and discharge such of the powers and duties of the Chairman, as may be delegated to him by the Chairman and as may be determined by the regulations. The General Manager shall also exercise the powers and duties as prescribed under rule 16 of the Brahmaputra Board Rules, 1981 in matters pertaining to budget and allocation or reappropriation of grants.

3. ELIGIBILITY CRITERIA:

Deputation (including short term contract): Officers under the Central Government or State Government or public sector undertakings or recognised Research Institutions or statutory organisations; (A)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) holding the post of Additional Chief Engineer or Superintending Engineer in the Pay band- 4 with grade pay of Rs.8900 or Rs. 8700 with two years or three years regular service respectively in the grade; and Possessing the following educational qualifications and experience- (i) Degree in Civil Engineering from a recognised University ; and (ii) 15 years' experience in the field of Investigation, Planning, Design, Execution, Operation and Maintenance of Water Resources Development Projects, Environment, Administration, Management; or (iii) 15 years' experience in the preparation of Master Plans, Comprehensive Plans for Flood Management, River Training Works and General Administration; or (B) (i) All India Service officers holding the post in pay band -4 with grade pay of Rs.8900 with two years of regular service and having 15 years' experience; or (ii) All India Service officers holding the post in Pay band - 4 with grade pay of Rs.8700 with three years regular service and having 15 years' experience.

Note 1.- For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2006, or the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service

rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission.

4. PERIOD OF DEPUTATION:

The period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government or State Governments shall ordinarily not exceed five years.

5. AGE: The maximum age limit for appointment by deputation or short term contract shall not exceed fifty six years as on the closing date of receipt of applications.

6. The cut-off date for determining the qualifying service/experience and age of the candidate for the post will be the last date of receipt of application.

7. Any officer once selected shall not be allowed to withdraw or refuse to join; and it shall be the responsibility of the sponsoring authority to release the selected officers within one month of the issue of the appointment order.

8. The officer selected will have the option to draw his grade pay plus deputation (duty) allowance or to have his pay fixed in the scale of pay of the deputation post in terms of Department of Personnel & Training O.M. No.6/8/2009-Estt.(Pay II), dated 17.06.2010 (as amended from time to time).

9. Applications with full particulars of the applicant in Annexure-I to IV should reach to Shri R.N. Dixit, Under Secretary, Ministry of Water Resources, RD & GR, 4th Floor, Room No.435, Shram Shakti Bhawan, Rafi Marg, New Delhi - 110 001 **within 60 days** from the date of issue of this circular or publication of this advertisement in the Employment News whichever is later. All applications will be treated in strict confidence. Those from Government and Public Sector should apply "Through Proper Channel." Applications without full details as asked for are liable to be rejected.

10. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied with (i) Bio-data (in quadruplicate) in the Proforma as given in **Annexure-2** (ii) Photocopies of ACRs/APARs for the last five years duly attested by an officer not below the rank of Under Secretary (iii) Vigilance clearance as given in **Annexure-3** (iv) Statement giving details of major or minor penalties imposed on the officer, if any, during the last ten years as given in **Annexure-4** and (v) Integrity Certificate as given in **Annexure-5** and (vi) Cadre Clearance.

11. The details of advertisement and the application forms can also be downloaded from the Ministry's website - <http://wrmin.nic.in>.


(Chandan Mukherjee)

Deputy Secretary to the Govt. of India

Tel. No. 23711459

Annexure-1

1. Name of Post : General Manager, Brahmaputra Board, a statutory body
2. Number of Posts : 01 (one)
3. Classification : Group 'A', Non-Ministerial
4. Pay Band : Pay band-4 Rs.37,400 – 67,000 (6th CPC Scale)
5. Grade Pay : Rs. 10000/- (6th CPC Scale)
6. Period of deputation : The period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government or State Governments shall ordinarily not exceed five years.
7. Duties and responsibilities of the post : The General Manager, as Chief Executive Authority of the Board, shall be responsible for the proper administration of the affairs of the Board. He shall prescribe and assign the duties of all officers and staff of the Board who are sub-ordinate to him and shall exercise such supervision and disciplinary control as may be necessary and shall co-ordinate the activities of various units under the Board. The General Manager shall also exercise and discharge such of the powers and duties of the Chairman, as may be delegated to him by the Chairman and as may be determined by the regulations. The General Manager shall also exercise the powers and duties as prescribed under rule 16 of the Brahmaputra Board Rules, 1981 in matters pertaining to budget and allocation or reappropriation of grants.
8. Pay & Allowances : The officer selected will have the option to draw his grade pay plus deputation (duty) allowance or to have his pay fixed in the scale of pay of the deputation post in terms of Department of Personnel & Training O.M. No.6/8/2009-Estt.(Pay II), dated 17.06.2010 (as amended from time to time).
9. Qualifications, Experiences and Eligibility required for the post : Deputation (including short term contract): Officers under the Central Government or State Government or public sector undertakings or recognised Research Institutions or statutory organisations; (A)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) holding the post of Additional Chief Engineer or Superintending Engineer in the Pay band- 4 with grade pay of Rs.8900 or Rs. 8700 with two years or three years regular service respectively in the grade; and Possessing the following educational qualifications and experience- (i) Degree in Civil Engineering from a recognised University ; and (ii) 15 years' experience in the field of Investigation, Planning, Design, Execution, Operation and Maintenance of Water Resources Development Projects, Environment, Administration,

Management; or (iii) 15 years' experience in the preparation of Master Plans, Comprehensive Plans for Flood Management, River Training Works and General Administration; or (B) (i) All India Service officers holding the post in pay band -4 with grade pay of Rs.8900 with two years of regular service and having 15 years' experience; or (ii) All India Service officers holding the post in Pay band – 4 with grade pay of Rs.8700 with three years regular service and having 15 years' experience.

Note 1.- For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2006, or the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission.

Any officer once selected shall not be allowed to withdraw or refuse to join; and it shall be the responsibility of the sponsoring authority to release the selected officers within one month of the issue of the appointment order.

10. Age

The maximum age limit for appointment by deputation or short term contract shall not exceed fifty six years as on the closing date of receipt of applications.

Bio Data Proforma

1. Name and address (in Block Letters) :
Telephone Number :
2. Date of Birth (in Christian era) :
3. Date of retirement under Central Government Rules:
4. Educational Qualifications:
5. Whether educational and other qualifications required for the posts are satisfied (if any qualification has been treated as equivalent to those prescribed in the rules, state the authority for the same)

Qualifications / Experience Required	Qualifications / Experience possessed by the Officer
Essential	
Desirable	

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
7. Details of employment, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

Office/Institution/organisation	Post held and service / cadre to which it belongs	From	To	Pay in the pay band and classification of post	Nature of duties

8. Nature of present employment, i.e.,
 - (i) Ad-hoc basis
 - (ii) Regular / on temporary basis
 - (iii) Pay in the Pay Band
 - (iv) Grade Pay drawn
9. In case the present employment is held on deputation / contract basis, please state:
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation / contract
 - (c) Name of the parent office/organisation to which you belong
10. Additional details about present employment. Please state whether working under:
 - (a) Central Government
 - (b) State Government

- (c) Autonomous organisation
- (d) Government Undertaking
- (e) Universities

11. Are you in the Revised Pay Structure? If yes, give the Date from which the revision took place and also Indicate the pre-revised scale
12. Total emoluments per month now drawn:
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
14. Whether belonging to SC/ST
15. Remarks

Signature of the candidate

Date :

It is certified that information furnished by the applicant is verified with his / her service record and found correct.

Countersigned with office seal by the authorized signatory of the parent office

Signature of the Competent Authority

Annexure-3

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceedings or criminal proceedings is either pending or contemplated against Dr./Shri/Smt./Ms....., who has applied for the post of _____ in the _____ on deputation basis.

(Authorised signatory)

Name & Office Seal :

Date:

Annexure-4

NO PENALTY CERTIFICATE

Certified that no minor/major penalty has been imposed during the last ten years on Dr./Shri/Smt./Ms....., who has applied for the post of _____ in the _____ on deputation basis.

(Authorised signatory)

Name & Office Seal :

Date:

Annexure-5

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Report of Dr./Shri/Smt./Ms....., who has applied for the post of _____ in the _____ on deputation basis, it is certified that his/her integrity is beyond doubt.

(To be signed by an officer of the rank of Deputy Secretary or above)

Name & Office Seal :

Date: