



Government of India  
Ministry of Water Resources,  
River Development and Ganga Rejuvenation  
Guwahati Division, Brahmaputra Board  
Basistha, Guwahati-29

No. BB/GD/NIQ/2017-18/ 03

Dated the 27<sup>th</sup> May, 2017

**NOTICE INVITING QUOTATION**

Sealed bid is hereby invited by the Executive Engineer, Guwahati Division, Brahmaputra Board, Guwahati on behalf of the Chairman, Brahmaputra Board, Basistha, Guwahati-29 from *Carriage contractor/ transporter* for "*Carrying of Goods like C.G.I. sheet, Office furniture, T & P materials, Drilling accessories etc. by Mini Truck / Mahindra DI / Tata mobile having 3(three) Metric Ton load capacity including loading of goods at pickup station and unloading at destination station as directed* within the jurisdiction of Guwahati Division, Brahmaputra Board, Guwahati-29".

The bid document containing detailed terms and conditions along with schedule of rate can be obtained from this office during office hours from *10:00 hrs of 29.05.2017 to 15:00 hrs of 09.06.2017* on payment of *Rs. 150.00 (Rupees one hundred fifty only)* in the form of I.P.O (Non refundable) duly pledged in favour of the *Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29.*

The sealed bid will be received in the office of the undersigned *up to 15:00 hours of 12.06.2017 and will be opened on the same day at 15:30 hours* in presence of the bidders or their authorized agent. The bidder has to deposit security money amounting to *Rs. 1,000.00 (Rupees one thousand) only in the form of Deposit at Call / FDR / TDR drawn from any Schedule Bank guaranteed by Reserve Bank of India payable at Guwahati in favour of the Executive Engineer, Guwahati Division, Brahmaputra Board, Guwahati along with their bid.*

The intending bidders may also download the bid document from website [www.brahmaputraboard.gov.in](http://www.brahmaputraboard.gov.in). The bidder will have to deposit the cost of bid & security money as mentioned above at the time of submission of bid, if downloaded from website.

The undersigned reserves the right to accept or reject any or all bids without assigning any reasons thereof and the decision taken in this regard will be final and binding.

  
Executive Engineer  
Guwahati Division

Copy for information to:

1. The Secretary, Brahmaputra Board, Basistha, Guwahati-29.
2. The Chief Engineer-II, Brahmaputra Board, Basistha, Guwahati-29.
3. The Deputy Financial Advisor, Brahmaputra Board, Basistha, Guwahati-29.
4. The Superintending Engineer, Guwahati Circle, Brahmaputra Board, Guwahati-29.
5. The Executive Engineer (Assets), Brahmaputra Board, Basistha, Guwahati-29 for information and publication through web site of Brahmaputra Board (PDF copy enclosed)
6. The Executive Engineer (H.Q), Brahmaputra Board, Basistha, Guwahati-29
7. The Hindi Officer, Brahmaputra Board, Basistha, Guwahati-29
8. The Assistant Executive Engineer, Guwahati / Electro Mechanical Sub-Division, Brahmaputra Board, Basistha, Guwahati-29 for information and necessary action.
9. Notice Board (All concerned offices)

Executive Engineer,  
Guwahati Division

DETAILED TERMS & CONDITIONS OF THE BID

1. *Security Money:* The Bid shall be submitted in sealed cover along with Security money amounting to Rs. 1,000.00 (Rupees one thousand) only in the form of *Deposit at Call / FDR/ TDR* drawn from any Schedule Bank guaranteed by Reserve Bank of India payable at Guwahati in favour of the *Executive Engineer, Guwahati Division, Brahmaputra Board, Guwahati.*
2. *Quoted Rate:* The rate shall be quoted in INR against prescribed schedule to be issued from this office. The rate should be quoted both in figure and words, overwriting should be avoided, corrections made if any shall be duly initialed by the bidder.  
  
*The quoted rate should include all charges like cost of fuel, cost of Driver, cost of labour, repairing of the Vehicle during transit and all types of taxes like Municipal tax, Road tax etc. required during transit and should be paid by the Bidder. The rate quoted by bidders should be valid for minimum 3(three) years*  
  
*The bid offering the lowest rate would only be considered for acceptance.*
3. *Vehicle:* The vehicle used for carriage of goods should have valid Registration certificate, Road permit issued by District transport officer along with valid insurance policy certificate.
4. *Driver:* The driver of the vehicle should be polite, well behaved & should possess valid driving license
5. *Labour:* Labour engaged for loading & unloading for carriage of materials should not below 14 year of age. The bidder should bear all the liabilities of the labour engaged for transportation of goods.
5. *Submission of Bid:* The complete bid document along with security money as per terms and condition stipulated in bid document should be submitted *in a sealed cover and to be dropped in the tender box kept in the office of the Executive Engineer, Guwahati Division, Guwahati-29* on or before the scheduled date and time. The sealed envelope containing complete bid Document is to be addressed to the Executive Engineer, Guwahati Division, Brahmaputra Board, Guwahati-29. All pages of the bid document should be duly signed by the bidder.
6. *Opening of Bid:* The bid will be opened on the scheduled date, time and place as mentioned in the Notice. If the Schedule date becomes a Govt. holiday then the bid will be opened on the next working day. The interested bidders or their authorized agent / representative may remain present at the time of opening of the bid.

7. *Rejection and Acceptance of Bid:* The officer inviting bid shall have the right of rejecting all or any of the bid without assigning any reason thereof. Bidders in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected. Bids submitted not as per terms and conditions or contain too much error / corrections and / or absurd rates are also liable for rejection without assigning any reason.
8. *Essential Criteria for Bidder:* The bidder must be an Indian citizen. Documents in support of identity and address are to be furnished along with the bid document.

Executive Engineer  
Guwahati Division

SCHEDULE FOR QUOTING RATE

Sl. No	Particulars of Item	Rate in Rs	
		In Fig	In words
1.	Carrying of Goods like C.G.I. sheet, Office furniture, T & P materials, Drilling accessories etc. by Mini Truck / Mahindra DI/ Tata mobile having 3(three) Metric Ton load capacity up to first 20 Km distance including loading and unloading.	Rs. _____	Rupees _____ _____
2.	Extra charge per Km beyond initial distance of 20 Km.	Rs. _____	Rupees _____ _____

Signature of the Bidder

Name in full	:
Father's Name	:
Address	:
Identity proof	:
Address proof	: