

Government of India  
Ministry of Water Resources,  
River Development & Ganga Rejuvenation  
Brahmaputra Board::Guwahati Division  
Guwahati

Notice Inviting Quotation

Quotation No- BB/GD/NIQ/

dated, 29<sup>th</sup> November, 2017

Sealed item rate quotation in prescribed format in on behalf of Chairman, Brahmaputra Board is hereby invited by the Executive Engineer, **Guwahati Division, Brahmaputra Board, Guwahati** from eligible *Suppliers / Contractors of Government Departments / authorized dealers having required certificate, municipal trade license* for "Supply of various Site Materials under the jurisdiction of Guwahati Division, Brahmaputra Board, Guwahati"

Intending bidder may collect non transferable Quotation document from the office of the undersigned on any working days between *11:00 hours to 15:00 hours with effect from 01.12.2017 to 12.12.2017* on payment of Rs. 500.00 (Rupees five hundred) only in the shape of Demand draft drawn in favour of Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29. The bidder has to deposit Bid security money for an amount of *Rs. 3,000.00 (Rupees three thousand only)* in the form of (i) FDR or (ii) Demand draft or (iii) Deposit at Call Receipt drawn from any schedule Bank guaranteed by Reserve Bank of India payable at Guwahati in favour of the Executive Engineer, Guwahati Division, Brahmaputra Board, Guwahati.

The sealed quotation will be received in the office of the undersigned up to *15:00 hours of 13.12.2017* along with all required document and will be opened on the same day at same place at *15:30 hours* in presence of the bidders or their authorized agent / representatives.

Detailed quotation document can also be seen at Brahmaputra Board's website [www.brahmaputraboard.gov.in](http://www.brahmaputraboard.gov.in) / [www.tender.gov.in](http://www.tender.gov.in) and office Notice Board. Intending bidders may download the tender directly from the website. However, the bidders will have to deposit the cost of tender paper in the form and manner as stated above at the time of submission of tender with the Eligibility Bid of quotation document.

Executive Engineer  
Guwahati Division

Copy for information to:-

1. The P.A. to the Vice Chairman, Brahmaputra Board, Guwahati-29
2. The Deputy Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29
3. The Chief Engineer-II, Brahmaputra Board, Basistha, Guwahati-29
4. The Superintending Engineer, Guwahati Circle, Brahmaputra Board, Basistha, Guwahati-29
5. The Executive Engineer (Assets), Brahmaputra Board, Basistha, Guwahati-29 with request for publication of the complete Quotation document in the web site of Brahmaputra Board **before 30.11.2017 (Soft copy enclosed in pdf format)**
6. The Junior Engineer, Nazarat Branch, Brahmaputra Board, Basistha, Guwahati-29. He is requested to publish the complete quotation document in Brahmaputra Board's web site. (Soft copy enclosed)
7. The Hindi Officer, Brahmaputra Board, Basistha, Guwahati-29
8. The Assistant Executive Engineer, Guwahati Sub- Division, Guwahati, Assam for wide circulation
9. The Assistant Executive Engineer, Pancharatna Sub- Division, Brahmaputra Board, Pancharatna, Goalpara for wide circulation
10. The Assistant Engineer, Mirza Sub-Division, Brahmaputra Board, Mirza, Assam for wide circulation
11. The Assistant Executive Engineer, Shillong Sub Division, Brahmaputra Board, Shillong for wide circulation
12. All Notice Boards of Brahmaputra Board HQ, Basistha, Guwahati
13. Relevant file.

## Detailed Terms and Conditions of the Quotation

1. Sealed item rate quotation in prescribed format in single envelope system on behalf of Chairman, Brahmaputra Board is hereby invited by the Executive Engineer, Guwahati Division, Brahmaputra Board, Guwahati from eligible *Suppliers / Contractors of Government Departments / authorized dealers having required certificate, municipal trade license* for "Supply of various Site Materials under the jurisdiction of Guwahati Division, Brahmaputra Board, Guwahati"
2. This quotation is invited under single Envelope system being "Eligibility Document" will contain documents related to Eligibility Criteria and "Financial Bid" will contain the documents relating to name of Site materials with specification to quote rate for each item as per prescribed schedule.
3. Envelope containing "Eligibility Documents" of all tenders shall be opened first and evaluated and qualified bidders will be short listed. Financial Bids of only qualified bidders shall then be opened at notified time, date and place in presence of bidders or their representatives. The required eligibility criteria to become eligible for opening of "Financial Bid" are as per *Annex-ICE*.
4. The nontransferable quotation document can be obtained from the office of the Executive Engineer, Guwahati Division, Brahmaputra Board, Guwahati through written application *against payment of Rs. 500.00 (Rupees five hundred)* only in the shape of Demand draft drawn in favour of the Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29 as per Schedule time and date mentioned in Quotation Notice.
5. The bidder should deposit the required bid security for *Rs. 3,000.00 (Rupees three thousand only)* as stated above in the form of (i) FDR or (ii) Demand draft or (iii) Deposit at Call Receipt drawn from any schedule Bank guaranteed by Reserve Bank of India payable at Guwahati in favour of the Executive Engineer, Guwahati Division, Brahmaputra Board, Basistha, Guwahati. The bid security of the bidder will be retained till validity of the contract. Without the bid security, the quotation will be invalid.
6. The Eligibility document consisting duly attested copies *Contractor Registration document / Dealership Certificate / Municipal trade license, PAN card issued by Income Tax Department, GST Registration Document, Experience certificate with required bid security* as per term and condition stipulated in quotation document should be placed in a sealed envelop subscribing "Eligibility Bid" and Name of Work, Quotation No, Name of Bidder with address etc.

The Financial bid document should also be placed separately in another sealed envelop indicating "Financial Bid" and Name of Work, Quotation No, name of Bidder with address etc.

Both the envelopes are to be placed in another sealed envelope indicating the *Name of work, Quotation No, name of bidder along with name of bidder and to be dropped in the tender box kept in the office of the Executive Engineer, Guwahati Division on or before the scheduled date and time*. The sealed envelope containing complete Quotation Document is to be addressed to the Executive Engineer, Guwahati Division,

Brahmaputra Board, Guwahati. **All pages of the document should be duly signed by the bidder**

7. The quotation will be opened on the Scheduled date, time and place as mentioned in Notice Inviting Quotation. If the Schedule date of receipt and opening becomes a Govt. holyday then the quotation will be opened on the next working day. The interested bidder or their authorized agent / representative may present at the time of opening of the quotation.
8. The rate should be quoted against each item and **should include all types of taxes, profit, delivery charges at various locations** within the Jurisdiction of Guwahati Division. The Jurisdiction of Guwahati Division covers the Assam & Meghalaya. ***The rate should be quoted both in figure and words, overwriting should be avoided, corrections made if any shall be duly initialed by the bidder.***  
  
***The bidder should quote rates against all items. Quotation will not be considered to be valid if rates are not quoted against all items.*** Adequate attention should be given while quoting rates against any item. In case of submission of quotation by ***any bidder by quoting absurd rate, abnormally high rate and abnormally low rate against any items or rates quoted very casually without any market survey,*** his complete quotation document is liable to be rejected.
9. The competent authority on behalf of the Chairman, Brahmaputra Board does not bind himself to **accept the quoted rates even though it is lowest** or any other tender and reserves himself the authority to reject any or all the tenders received without the assigning of any reason. Quotation, in which any of the prescribed condition are not fulfilled or incomplete in any respect are liable to be rejected. Quotations submitted not as per terms and conditions or containing too much error / corrections and / or absurd rates are also liable for rejection without assigning any reason. Canvassing in connection with quotation is strictly prohibited and the quotation submitted by the bidders who resort to canvassing will be liable for rejection.
10. The rates quoted by the contractor against each item should be **valid for at least 2(two) year after its acceptance**. The same approved rate may also continue further on mutual agreement.
11. The rate quoted shall be inclusive of all types of taxes as applicable. The taxes as applicable will be **deducted at source from the bill amount** at the time of payment.
12. Payment will be made to the contractor **through Bank accounts transfer only** for which the supplier has to furnish the details of his **Bank accounts like Name of Bank, IFSC code, Branch code, Account Number etc** in due course of time. However, the payment of bill will be made subject to the availability of fund.
13. The contractor shall not be **permitted to participate in the Quotation process** of which his near relative is posted as Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted Officer in

the Brahmaputra Board or in the Ministry of Water Resources. Any breach of this condition by the contractor would render him liable to be rejected.

14. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of two years after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
14. The Quotation for the works shall remain open for acceptance for a period of **90 (ninety)** days from the date of opening of tenders. If any bidder withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said bid security as aforesaid. Further the bidder shall not be allowed to participate in the re-tendering process of the work.
15. The accepting authority will finalized rates of all individual items on examination of all the quotations submitted by qualified bidders as per terms and conditions of quotation.
16. *The bidder will be selected for awarding the supply order only those, whose offered rates stands as lowest for at least against 25% of the individual items of the quotation.*
17. *The bidders cannot claim for award of supply order even though his rates are approved for finalization of rates by this office if their offered rates are not standing as lowest against 25% of the total items of the schedule.*
18. The selected bidder has to sign an undertaking and should give his consent within 10 days from the date of issue of letter of acceptance, for supply of materials as per rates approved by the competent authority even though his all the offered rates are not accepted by the competent authority.

Executive Engineer  
Guwahati Division

## Annexure-ICE

### Initial Criteria for Eligibility

Following are the eligible criteria for bidders to become eligible for participating in the quotation and opening of their financial bids-

1. Copies of documents of *Contractors registration of Government Departments / authorized dealers having required certificate, municipal trade license, GST Registration document and PAN card* issued by Income Tax Department
2. Bid security for Rs. **3,000.00 (Rupees three thousand)** only in the form and manner as stated in the Detailed Notice Inviting quotation against **Para-5 of Detailed Terms and Conditions of the Quotation.**
3. All the Xerox copy of the document submitted along with the Quotation to qualify for the eligibility bid should be duly signed by the bidders. However, if required the bidders has to produced the original copy of the document for verification.
4. All the pages of the quotation document should be duly signed by the bidder.
5. The initial criteria for eligibility prescribed in Para 1 to 4 above will first be scrutinized to find out the eligible bidders, and "Financial Bid" of the eligible bidders only will be opened as per notified date & time and will be considered for preparation of C.S. (Comparative Statement) and finalization of rates of all items. **The bidder will be selected for awarding the supply order only those, whose offered rates stands as lowest for at least against 25% of the individual items of the quotation.**

Executive Engineer  
Brahmaputra Board  
Guwahati Division

Financial Bid (Schedule-II)

Schedule of items for supply of site materials for conducting field survey works and maintenance of field activities under Guwahati Division

Sl. No.	Items	Unit	Quoted Rate in Rupees	
			Rate (Rs) in figure	Rate (Rs) in words
1	Alkathine pipe, 1" dia	Metre	Rs.	
2	Alkathine pipe, 3/4" dia	Metre	Rs.	
3	Alum	Kg	Rs.	
4	Bamboo (Matured Bhaluka 100mm to 150mm dia and 9m to 10m long)	No	Rs.	
5	Bamboo (Matured Jati, 60mm to 75mm dia & 5m to 6 m long)	No	Rs.	
6	Bamboo Float (Made of Bamboo and 8" to 10" long having both side knot) for River water velocity measurement	No	Rs.	
7	Bleaching Powder	Kg	Rs.	
8	Clock for S.R.R.G (best Quality)	No	Rs.	
9	Container for (ORG) ordinary rain gauge(1lit/2lit) capacity	No	Rs.	
10	Coir rope	Kg	Rs.	
11	Cross Secion RCC pillar / RCC location pillar of size 1.00 m x 0.15m x 0.15m, providing at least 4 no-10 mm T.S vertical bars and 6 mm stirrup @ 0.15 cm c/c, including casting with Cement Concrete work of 1:2:4 mix complete.	No	Rs.	
12	Data form for monthly Discharge data form	100 sheet	Rs.	
13	Data form for daily analysis of silt observation	100 sheet	Rs.	

Sl. No.	Items	Unit	Quoted Rate in Rupees	
			Rate (Rs) in figure	Rate (Rs) in words
14	Data form for daily gauge reading for 3(three) times a day	100 sheet	Rs.	
15	Data form for hourly Gauge data	100 sheet	Rs.	
16	Data form for monthly observation of S.R.R.G data	100 sheet	Rs.	
17	Data form for monthly Rainfall data observation	100 sheet	Rs.	
18	Dinner set (Unbrakable)15pce set best quality	set	Rs.	
19	Dinner set (Bone china)15pce set best quality	set	Rs.	
20	Dinning Table cloth (12'x4,)	No	Rs.	
21	Door Closer (Hydrolic Type,Godrej make)	No	Rs.	
22	Door Closer (Spring Type)	No	Rs.	
23	Duster for cleaning floor	No	Rs.	
24	Duster for cleaning ceiling	No	Rs.	
25	Empty Water bottle, 1.00 Litre. Capacity (Milton)	No	Rs.	
26	Field book 100 pages	No	Rs.	
27	Filter Paper (For silt lab)100 pc in a pkt)	Pkt	Rs.	
28	Filter candle (Puro)	No	Rs.	
29	First aid box	No	Rs.	
30	Cloth for flag (Red /White)	Metre	Rs.	



Sl. No.	Items	Unit	Quoted Rate in Rupees	
			Rate (Rs) in figure	Rate (Rs) in words
31	Flood gauge (wooden) of size 100mm x 75mm of length 3.00m, Including dressing properly, champharing one end, coaltering properly for a length of 1.00m from the champhared end, painting two coats with white paint over one coat of priming coat in the remaining length of 2.00m, marking the metric scale one side (100mm side) on the painted length of 2.00m with black and red paint complete as directed	No	Rs.	
32	Flood Gauge plate Enameled of size 100mm (width) X 1100 mm (length) made of 18 gauges CRCA steel sheet and anamelled in white back ground and division up to 5 mm in black colour numbering in meter side in red colour. The three coats specialised ceramiccoating processes. The coating is to be fused properly at very high temperature to adhere parmanently to protect gauge plate from all weather and long lasting. 8mm width 6 slots(2 slots at 10cm below from top edge, 2 slots at 10 cm above from botom edge and 2 slots at the centre) shall be provided for fixing as per standards.	No	Rs.	
33	G.I wire	Kg	Rs.	
34	GI wire of different gauge (22, 20, 18, 16, 12, 10, 8 SWG)	Kg	Rs.	
35	Good Night coil (smoke less)	pkt	Rs.	
36	Graph paper for S.R.R.G (100 sheet in a Packet)	Pkt	Rs.	
37	Hassain cloth (Best quality)	R/Metre	Rs.	

Sl. No.	Items	Unit	Quoted Rate in Rupees	
			Rate (Rs) in figure	Rate (Rs) in words
38	Hunting shoe (Bata make) (No-7, No-8, No-9, No-10)	Pair	Rs.	
39	Jarican 50 Litre. Cap Plastic make	No	Rs.	
40	Jungle wood post -1.20m long (Girth 15 to 20 cm)	No	Rs.	
41	Kitchen Knife (Stainless Steel)	No	Rs.	
42	Lizol (500ml)	botl	Rs.	
43	Liquid soap 500 ml (Dettol)botl	bottle	Rs.	
44	Mirror for toilet 30Cm X 48Cm	No	Rs.	
45	Nail (Various sizes)	Kg	Rs.	
46	Nylone rope 1" dia	Kg	Rs.	
47	Nylone rope 1/2" dia	Kg	Rs.	
48	Paint Enamel of 1 liter capacity container, (Asian/Burger) (Colour White /Black / Red / Yellow / Silver)	Tin	Rs.	
49	Paint Enamel of 1/2 liter tin (Asian/Burger)(Colour White / Black / Red / Yellow / Silver)	Tin	Rs.	
50	Paint Enamel of 4 liter tin, (Asian/Burger)(Colour White / Black / Red / Yellow /Silver)	Tin	Rs.	
51	Painting brush 1" size	No	Rs.	
52	Painting brush 1.5" size	No	Rs.	
53	Painting brush 1/2" size	No	Rs.	
54	Painting brush 2" size	No	Rs.	

Sl. No.	Items	Unit	Quoted Rate in Rupees	
			Rate (Rs) in figure	Rate (Rs) in words
55	Painting brush 4" size	No	Rs.	
56	Painting tuli	No	Rs.	
57	Plastic hand glove	Pair	Rs.	
58	Polythine sheet	R/Metre	Rs.	
59	Primer (Enamel for wood/iron) (1 litr Container)	Tin	Rs.	
60	Polythine bag for silt sample packting	Kg	Rs.	
61	Primer (Enamel for wood/iron) (4 litr Container)	Tin	Rs.	
62	Rain coat (Duck Back)	Set	Rs.	
63	Rain Gauge Instrument (Self Recording) of standard specification and best Quality.	Set	Rs.	
64	Rain water measuring Cylinder for ORG (Standard Size)(Unit in Cm,MM)	No	Rs.	
65	Recording ink for SRRG 50 ml	No	Rs.	
66	Recording ink for SRRG 20 ml	No	Rs.	
67	Recording Nib for S.R.R.G (Rotaring pen 0.5)made in India	No	Rs.	
68	Soda (Sodium hydroxide)	Kg	Rs.	
69	Cented Phenyle (450 ml)B.C	Botl	Rs.	
70	Tarfelt (shalimer brand) 20m in a roll	Roll	Rs.	
71	Tarfelt paste (shalimer brand) 1 lit. capacity	No	Rs.	
72	Tarpin oil ( 750 ml) in a bottl	bottle	Rs.	

Sl. No.	Items	Unit	Quoted Rate in Rupees	
			Rate (Rs) in figure	Rate (Rs) in words
73	Vim power 500gm pkt	pkt	Rs.	
74	Vim Bar 100 gm	No	Rs.	
75	Waste Cotton	Kg		
76	Wooden peg of size 2' x 2" x 2"	Cum		
77	Wooden Target Board made of local wood plank of 2.54 cm thick and rectangular size of 60 cm x 75cm including fixing with a wooden post of size 10 cm x 10 cm and length 2.50 m, applying priming coat and enamel black paint over the board and bituminous paint over the post, making a triangle at centre of the board with red paint and making circles with white paint and red paint alternately within the triangle and dark yellow paint at the inner circle within the triangle including wooden beading around the target board complete as directed.	No		
78	Wash Bottle (500ml capacity)	No		

Name of contractor