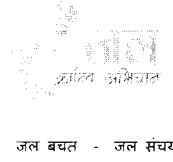




No. BB/EE/JD/Vehicle- 1/2018/244
GOVERNMENT OF INDIA
MINISTRY OF WATER RESOURCES
RIVER DEVELOPMENT AND GANGA REJUVENATION
BRAHMAPUTRA BOARD
OFFICE OF THE EXECUTIVE ENGINEER
JALPAIGURI DIVISION
BOWBAZAR :: PANDAPARA :: JALPAIGURI - 735101

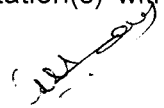


Dated : 15.10.2018

SHORT NOTICE INVITING QUOTATION

Sealed quotation in prescribed format is hereby invited from reputed transport providers, vehicle owners etc. with experience of supplying vehicles to Govt. departments, PSUs etc. for **“Providing AC/Non AC vehicle (Scorpio/Bolero/ Mahindra KUV 100) for inspection of works on monthly hire basis, Jalpaiguri Division, Brahmaputra Board Jalpaiguri”**. The quotation should be accompanied with a Call Deposit Receipt for ₹ Rs. 5000.00 (Rupees five thousand) only respectively as Earnest Money from any Nationalized bank drawn in favour of the Executive Engineer, Jalpaiguri Division, Brahmaputra Board, Pandapara, Jalpaiguri. The applications for obtaining detailed specifications of items, terms and conditions etc. on payment of Rs. 500.00 (Rupees five hundred) only in the form of I.P.O. purchased after the date of publication of this NIQ and duly pledged in favour of the Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29, will be considered by the office of the undersigned up to 16.00 hrs. on all working days except holidays from 24.10.2018 to 30.10.2018 and will be issued up to 16.00 hrs. on 30.10.2018.

1. Eligibility criteria for firms, company, etc. will be ascertained after verification of latest GST Registration Certificate, Trade License, PAN Card etc.
2. The quotations of the intending bidders who do not deposit earnest money in the prescribed manner are liable to be rejected.
3. Details of the quotation can be seen at the office Notice Board, Jalpaiguri Division, Brahmaputra Board Jalpaiguri as well as in the Board's website www.brahmaputraboard.gov.in. The sealed quotation complete in all respect will be received by the undersigned up to 15.00 hrs. on 30.10.2018 and will be opened on the same day at 15.30 hrs. in presence of the bidders or their authorized representatives. The undersigned reserves the right to accept or reject any or all quotation(s) without assigning any reason thereof.


Executive Engineer
Jalpaiguri Division,
Brahmaputra Board,
Jalpaiguri (W.B.)

Memo No. BB/JD/Vehicle-1/2018/244

Dated 15.10.2018

Copy to:

1. The Chief Engineer-II, Brahmaputra Board, Basistha, Guwahati-29 for favour of kind information
2. The Deputy Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29 for favour of kind information
3. The Superintending Engineer, Nalbari Circle, Brahmaputra Board, Nalbari, for kind information.
4. The Incharge, I.T. cell, Brahmaputra Board, Basistha, Guwahati-29 for information. He is requested to upload the NIQ as early as possible on or before 18.10.2018
5. The Hindi Officer, Brahmaputra Board, Basistha, Guwahati-29 for information and necessary action
6. Notice Board
7. Relevant file
8. The Editor, Uttar Banga Sangbaad, Siliguri (W.B.). He is requested kindly to arrange to publish this NIQ in one issue on or before 18.10.2018. The bill may be submitted in triplicate for payment along with paper cutting. The rates should be as per DAVP rates.



Executive Engineer
Jalpaiguri Division,
Brahmaputra Board,
Jalpaiguri (W.B.)

Terms and Condition

Ref. to NIQ No: Memo No. BB/JD/Vehicle-1/2018/244

Dated 15.10.2018

Quotation for “Providing AC/non AC vehicle (Scorpio/Bolero/Mahindra KUV100) for inspection of works on monthly hire basis, Jalpaiguri Division, Brahmaputra Board Jalpaigur (W.B.)”.

1. Sealed quotation complete in all respect should be submitted along with earnest money of Rs. 5000.00 (Rupees five thousand) only in the form of fresh Call Deposit from any nationalized bank in favour of the Executive Engineer, Jalpaiguri Division, Brahmaputra Board Jalpaiguri. The earnest money of successful bidder(s) will be released in due course on successful completion/ satisfactory result. The earnest money of unsuccessful bidders will be refunded after finalization of quotation.
2. The rates should be quoted neatly both in figures and in words. In case of any discrepancy, the rate quoted in word only shall be considered for comparison.
3. No overwriting is allowed. Any correction/ alteration made by the bidder shall be initialed with date by the bidder.
4. The rate for the item should be inclusive of all taxes and F.O.R. the Jalpaiguri Division, Brahmaputra Board Jalpaiguri.
5. The successful bidder(s) will have to supply the vehicle on hire basis as per specification and as per the approved rate as accepted by the Brahmaputra Board Authority, failing which the earnest money will be solely forfeited.
6. The sealed quotation should be submitted along with attested/ certified copies of up to date GST registration Certificate, PAN Card, Registration Certificate, Trade License, etc., failing which the quotation will not be treated as valid.
7. The rate should be exclusive of P.O.L. for the vehicle, which shall be borne by the department.
8. Each and every page of the quotation document and the enclosed copies of certificates shall be signed by the quotationer with seal and date, failing which the quotation shall be treated as cancelled.
9. The Brahmaputra Board reserves the right to accept or reject any or all quotation(s) without assigning any reason thereof.
10. The rate should be valid for at least 1(one) year.
11. The vehicle will be hired on monthly basis as and when required by the Department.
12. The Contract can be continued for further periods if required on mutually agreed terms and condition. In such case contract value can be reworked out to take care of the increase in minimum wages in case of driver and increased maintenance for vehicle.
13. Any dispute arising will be referred to the Secretary, Brahmaputra Board, Basistha, Guwahati – 29. Whose decision will be final and binding.
14. In no case a vehicle that is not registered for the commercial purpose shall be supplied.
15. Quotation is to be dropped in the quotation / tender box in the office of the undersigned or may be sent by the registered post to the undersigned so as to reach stipulated time for receiving the quotation. No quotation will be entertained after the time.
16. During the contract period security of vehicle provided shall be the responsibility of contractor. The contractor shall provide fire extinguisher for fire fighting in the vehicle at his own cost
17. Any person who is in government service or any employee of the department shall be not a partner directly or indirectly with the service provider.
18. The service history of the vehicle should be provided with the quotation.
19. The contractor and his staff shall not allow any person other than employees authorized by the in Charge to travel in the vehicle (s)

20. In Charge shall not provide any residential accommodation to the drivers /helpers engaged with the vehicle (s) hired and the contractor shall make their own arrangement for stay of the persons engaged by them for the work.
21. It must be ensured that the vehicles are not emitting excessive harmful pollutants in the atmosphere and are within the permissible limits. Vehicle shall contain pollutants under control (PUC) certificate from the authorized agencies.
22. If this office is not satisfied with the performance of the driver/vehicle, then alternative driver/vehicle is to be provided immediately.
23. The agency shall deploy the vehicle like diesel 4 WD SUV or equivalent and the make of the vehicle should be of the year 2016 or later.
24. The vehicle should have an All India permit.
25. The wheel base should be minimum 2600 mm.
26. The vehicle shall be provided by the agency for local as well as outside journey to Brahmaputra Board sites located in North Eastern states and Sikkim & Northern part of West Bengal as and when required.
27. The vehicles shall be kept neat and clean and in good working condition maintained well during contract period. The agency shall be responsible for safety and security of vehicle and shall be responsible for compensation and damages due to any dispute between the agency and its staff. Department shall not be responsible for any dispute between the agency and its staff.
28. The distance mile meter of vehicle shall be of digital type.
29. The agency shall comply with the government / RTO rules and regulations government notifications before deployment of vehicles, including all RTO formalities for operating the hired vehicle.
30. The driver should be well experienced, impeccable integrity and should have a general idea about north eastern area.
31. If the driver of the vehicle is not available due to the being on leave, due to sickness of otherwise, contractor will arrange driver immediately
32. The driver shall be mannered with good behavior, should be in neat and clean uniform and preferably be a teetotaler
33. The vehicle shall be in good running condition throughout the contract period. The duration of local duties at site and outside trips etc. shall be as per instructions issued by the Engineer in charge of work.
34. The contractor shall send the vehicle for periodical servicing at the cost of the contractor.
35. Regular checking of meter by the designated transport authority may be done by the contractor.
36. The meter reading should tally the actual distance of run at any instant and authorized officer shall have full power to check up the meter for its correctness and to take action accordingly.
37. The contract can be terminated at any time by the Competent Authority, Brahmaputra Board Basistha, Guwahati -29 as per requirement arising due to any condition.

You are requested to provide your offer latest by 15.00 hours **30-10-2018** which will be opened at the address mentioned below at 15.30 hours on the same day. The bidders or their representatives may attend the opening, if they wish so.

This issue with the approval of the Superintending Engineer, Nalbari Circle, Brahmaputra Board, Nalbari.

Executive Engineer
Jalpaiguri Division,
Brahmaputra Board,
Jalpaiguri (W.B.)

Agreement for vehicle hire

This agreement is made on this _____ 2018 day of between _____ (Herein after called the contractor/supplier whose him includes its successes and assignees) whose registered office is at _____ and is registered is at _____ and is registered under..... and acting through its authorised official sri

And

Brahmaputra Board, where registered office is situated at Basistha, Guwahati – 781029 Assam and acting through the Executive Engineer, Jalpaiguri Division, Brahmaputra Board, Jalpaiguri (W.B)

The contractor/Supplier will provide commercial vehicles on hire basis for Brahmaputra Board for official use on the terms and conditions herein continued and rates as approved vide letter No _____, the contractors/Suppliers has deposited Rs. _____ (Rupees _____ as interest free performance security.

Now these present witness and it is early agreed and declared by and between the parties to this present as follows.

1. The Contractor/Supplier shall during the period of this contract, that is to say from _____

To _____ as until this contract duly mined by such notice as herein mentioned will provide commercial vehicles not older than three years model (not old than 2015 your model) on the rates accepted as described in the work Order Brahmaputra Board shall reimburse that amount of service tax in any paid by the contractor/supplier to the authorities on account of service rendered by him to Brahmaputra Board. This reimbursement shall be admissible on production of proof of the same by the contractor/supplier. However this argument may be extended for a period of further one year at same rates terms and conditions if desired so by the competed authority. It is agreed by the Contractors/Suppliers that number of vehicles required likely to change and may be demanded according to the exigencies of service by Brahmaputra Board .

2. Contractors/Suppliers shall comply with all the terms and conditions of bid documents and contained which are part and parcel of this agreement and forms integral part of this agreement and also the following.

3. The authorities of Brahmaputra Board shall place an order for further requirement on the official hire order and will receive acknowledgement from this contractor/suppliers for supply of vehicles. It is anticipated that the contractors/suppliers will supply vehicles to this authorities on regular basis until such time the contract is valid.

4. The contractor/suppliers agrees with the Brahmaputra Board and with each authority competent to order that every contract of hire order should be subject to the terms of this agreement for which vehicle hire and in the even of a conflict between these terms and in hire order, the terms of this Agreement for vehicle Hire shall prevail.

5. The contractor/suppliers will provide vehicles to Brahmaputra Board not older than three years (Say 2015 model) and registered for the commercial purpose only and taxes; insurance etc. due on such vehicles shall be the liability of the contractor/suppliers. .

6. The contractors/suppliers should provide the particulars make & model of vehicle which agreed upon in the contract. The Brahmaputra Board only reserves the right to substitute it with another similar vehicle.

7. The contractors/suppliers will submit bills to Executive Engineer, Jalpaiguri Division, Brahmaputra Board, Jalpaiguri (W.B) on monthly basis for release of payment by Brahmaputra Board.

8. The driver of the vehicle shall always hold a valid Photo Identity Card issued by the Brahmaputra Board Office or any other local Central / State govt. office competent to issue such cards. And also carry duty slips printed by the contractors/suppliers where the date, time, K.M. reading , purposes and places visited are to be filled in and signed by the Brahmaputra Board officials .

9. If the contractors/suppliers fails to provide the vehicle to Brahmaputra Board and if the service is not found satisfactory enough, the Brahmaputra Board shall have the right to terminate the contract in whole or part.

10. In the event of any mechanical failure/breakdown of vehicle after it's reporting for duty, the contractors/suppliers shall arrange for replacement by another Commercial Vehicle

11. The following penalties will accrue to the Service Provider in addition to the deduction on hire charges on pro-rata basis in the Plan-1. The penalty amount shall be deducted from the running bills besides any other action which may even lead to termination of contract

12 If the non-availability or refusal of suitable vehicles exceeds three occasions in any particular month, an additional penalty of Rs.300 per occasion shall be charged for the entire refusals.

13. In case of any accident resulting in loss or damage to property of life, the sole responsibility for any legal or financial implication would vest with the contractors/suppliers Brahmaputra Board shall have no liability whatsoever.

14. If for any reason the Brahmaputra Board is dissatisfied in any way with the standard of the vehicle or felt deficiency in service during the hire period, it will be reported to the contractors/suppliers in writing. The contractors/suppliers without raising any dispute on such assessment by the contractors/suppliers regarding the standard of the vehicle provided or quality of service rendered by them may immediately replace it with another commercial vehicle on receipt of such complaint.

15. The contractors/suppliers shall also be liable for all fines, penalties for wrong parking, traffic and other criminal offences arising out of or concerning the use of the vehicle during the hire period and any toll Charges or entry Taxes payable locally and the contractors/suppliers accordingly indemnifies the Brahmaputra Board against all such liability.

16. The contractors/suppliers will not be tampering the meter reading, vehicle usage timings, overwriting of Summary / log sheet and allow misbehaviour of driver while on duty. Such incidents shall be viewed seriously, leading to cancellation of contract.

17. The contractors/suppliers shall not engage any person below 18 years of age. If the contractors/suppliers institutes any legal proceedings against the Brahmaputra Board to enforce any of its rights under this agreement it shall be in the legal jurisdiction of Brahmaputra Board where the vehicle has been hired and not the place where the contractors/suppliers has his registered office.

18. Any notice, request of statement hereunder shall be in writing and deemed to be sufficiently given or rendered when sent by Registered mail or fax to a party registered office with a copy sent to the attention of:

(Name of Contractors/Suppliers) Address :

Agreed upon in between
(Name of Contractors/Suppliers)

Address:

Telephone No :

Fax No :

E-mail :

And ----- (Name of the Executive Engineer/Asstt.

Executive Engineer, Brahmaputra Board,

Address:

Telephone No :

Fax No :

E-mail :

SCHEDULE OF REQUIREMENT AND HIRE CHARGES

Name of Work : Providing AC/non AC vehicle (Scorpio/Bolero/Mahindra KUV100) for inspection of works on monthly hire basis, Jalpaiguri Division, Brahmaputra Board, Jalpaiguri (W.B.)

REF. OF NIQ NO. BB/JD/Vehicle No. 1/2018/244 dt. 15.10.2018

Sl. No.	Job description	Schedule of rate for hire charges per vehicle					
		Rate including all taxes month wise		Rate extra per K.M.(Beyond 2000 K.M. run per month)		Outstation night halt charges of driver	
		In figure	In words	In figure	In words	In figure	In words
1	Hiring of AC commercial vehicle scorpio and similar type diesel run within offices investigation sites which are entire N.E.R. and SIKKIM and northern part of West Bengal						
2	Non AC commercial vehicle like Tata Sumo, Qualis and similar type diesel run as directed						
3	Non AC commercial vehicle like Ambassador, Indica, Indigo, Swift, Mahindra KUV 100 and similar type diesel run as directed						

Signature of Bidder