



GOVT. OF INDIA
(MINISTRY OF WATER RESOURCES, RD & GR)
LIAISON OFFICE, BRAHMAPUTRA BOARD
DWARKA, SECTOR-10, NEW DELHI-75

Phone-011-25088697
Fax: 011-25071476
Email ID: bbrdliaison@yahoo.com

NIT No.2/ 2016-17

TENDER DOCUMENT FOR

ELIGIBILITY BID

Sl. No.	Name of Work	Location	Value of Work (approx.) (Rs.)	Earnest Money Deposited (Rs.)	Cost of Tender document(Rs.)	Duration
1	Repair of Guest House and third Floor of Liaison Office, Brahmaputra Board, Sector-10, Dwarka(Phase-I), New Delhi-75	Liaison Office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75	59,700.00	1194.00	500.00	20 days

Issued to :

Issued by :

Liaison Office
Brahmaputra Board
New Delhi-75

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SECTION -I
NOTICE INVITING TENDER



GOVT. OF INDIA Phone-011-25088697
(MINISTRY OF WATER RESOURCES, RD &GR) Fax: 011-25071476
LIAISON OFFICE, BRAHMAPUTRA BOARD
DWARKA, SECTOR-10, NEW DELHI-75 Email ID: bbrdliaison@yahoo.com

Dated January 09, 2017

NIT NO.2/2016-17

Notice Inviting Tender

Sealed item rate tenders, in **2(two) envelope system**, in prescribed format on behalf of the Chairman, Brahmaputra Board, Basistha, Guwahati-29, are hereby invited by the Executive Engineer, Liaison Office, Brahmaputra Board, Sector-10, Dwarka, New delhi-75 from approved and eligible firms / contractors of CPWD, Railways/ P&T, MES and state PWD/ Irrigation / Water resources/DJB/DDA for the following works :

Sl. No.	Name of Works	Location	Value of work (approx.) (in Rs.)	Earnest Money Deposit (in Rs.)	Cost of tender Document (in Rs.)	Duration
1	2	3	4	5	6	7
1	Repair of Guest House and third Floor of Liaison Office, Brahmaputra Board, sector-10, Dwarka(Phase-I), New Delhi-75	Liaison Office, Brahmaputra Board, sector-10, Dwarka(Phase-I), New Delhi-75	59,700.00	1,194.00	500.00	20 days

The Tender Forms and other details can be obtained from the Office of the Executive Engineer, Liaison Office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75 between 1100hours to 1500 hours w.e.f. 10.01.2017 to 30.01.2017 on payment of Rs.500.00 (Rupees five hundred) only in the form of **IPO drawn** in favour of the **Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29**. The sealed tender will be received in the office of the undersigned up to 1500 hours of 31.01.2017 and will be opened on the same day at same place at 1530 hours.

Other details /information can be seen on website –

www.brahmaputraboarboard.gov.in/www.tender.gov.in/www.eprocure.gov.in

Intending bidders may download the tender directly from the website. However, the bidder will have to deposit the cost of tender at the time of submission of tender.

Executive Engineer
Liaison Office

SECTION-II
DETAILED NOTICE INVITING TENDER
(CPWD-6)



GOVT. OF INDIA Phone-011-25088697
(MINISTRY OF WATER RESOURCES, RD &GR) Fax: 011-25071476
LIAISON OFFICE, BRAHMAPUTRA BOARD
DWARKA, SECTOR-10, NEW DELHI-75 Email ID: bbrdliaison@yahoo.com

NIT NO.2/2016-17
NOTICE INVITING TENDER

1. The sealed item Rate Tenders are invited on behalf of the Chairman, Brahmaputra Board, Basistha, Guwahti-29 from approved and eligible contractors registered in Central Government / State Government for the following works-
 - 1.1 This work is estimated to cost shown in column No... of NIT. This estimate however, is given merely as a rough guide.
 - 1.2 The tender is called under two envelope system. Envelope-1 will contain documents related to Eligibility Criteria, Earnest Money Deposit and cost of tender Documents, if downloaded and Envelope-2 will contain Financial Bid. Envelope -1 of all tenders shall be opened first and evaluated and qualified bidders will be selected. Financial bids of qualified bidders shall then be opened at notified time, date and place in presence of bidders or their representatives.
2. Agreement shall be drawn with the successful tenderers on prescribed Form No.CPWD-7/8 which is also available as a Government of India publication. tenderers shall quote his rates as per various terms and conditions of the said Form which will be form part of the Agreement. Clause No.6A,6B,10Cc,31-1,34 of CPWD Form -7/8 stands deleted.
3. The time allowed for carrying out the work will be as per column No.7 of NIT from the 10th day of the issue of 'letter of acceptance of tender' in accordance with the phasing , if any, indicated in the tender documents.
4. The site for the work shall be made available within 10(ten) days after the date of issue of the letter of acceptance of tender.
5. Receipt of applications for issue of forms will be stopped by **1430 hours on 30.01.2017**. The Tender Documents and other details will be issued between 1100 hours to 1500 hours w.e.f. 10.01.2017 to 30.01.2017.

Tender Documents consisting of plans, specifications, the schedule of quantities of the various classes of work to be done and the set of terms & conditions of contract

be complied with by the contractor whose tender may be accepted and other necessary documents can be seen in the office of the Executive Engineer, Liaison Office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75 between 1100 hour to 1500 hours from 10.01.2017 to 30.01.2017 every day except Saturday, Sundays and Government holidays. Tender Documents, excluding standard form, will be issued from this office, during the hours specified above, on payment of Rs.500.00 in the form of **IPO drawn** in favour of the **Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29**. Intending bidders may download the tender documents directly from the websites:

www.brahmaputraboard.gov.in/www.tender.gov.in/www.eprocure.gov.in. However, the bidders will have to deposit the cost of tender paper in the form and manner as stated above with the tender document while submitting tender.

- 6 (i) Tender shall be accompanied with earnest money of as shown in column No.5 of NIT in the form of Deposit at call Receipt of a schedule bank / fixed deposit receipt of a schedule bank / demand draft of schedule bank issued in favour of the **Executive Engineer, Liaison office, Brahmaputra Board,, Sector-10, Dwarka New Delhi-75**
- 6(ii) The eligible documents and the financial bids shall be placed in separate sealed envelopes, each marked "**Eligibility Bid**" and "**Financial Bid**" respectively. The envelope containing eligibility bid should also contain "Earnest money" and cost of Tender Document, if downloaded. Both the envelopes shall be submitted together in another sealed envelope with the NIT No., name of work and due date of opening written on envelope, which will be received by the Executive Engineer, Liaison Office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75 upto 1500 hours on 31.01.2017 and will be opened by him or his authorised representatives in his office on the same day at 1530 hours.
7. The Security deposit will be deducted from the bills of contractor's @5% (five percent) of the work order value of the works. The contractor whose tender is accepted will be required to furnish performance guarantee of 5% (five percent) of the tendered amount within the period specified in schedule F. This guarantee shall be in the form of Demand Draft of any scheduled bank/ pay order of any scheduled bank (in case guarantee amount is less than Rs.1,00,000.00) or Government securities or Fixed Deposit Receipts or Guarantee Bonds of any scheduled bank or the state Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule F, including the extended period if any, the earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.
8. The description of the work is as follows:
Copies of other drawings and documents pertaining to the works will be open for inspection by the tenderer at the office of the above mentioned officer. Tenderers are advised to inspect and examine the site and its surroundings and safety themselves before submitting their tenders as to the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks. Contingencies and other circumstances which may influence or affect their tender. A tenderer shall be

deemed to have full knowledge of the site whether he inspect it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools and plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the works to be done and of conditions and rates at which stores, tools and plants etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the works.

9. The competent authority on behalf of the Chairman, Brahmaputra Board does not bind himself/herself to accept the lowest or any other tender and reserves to himself the authority to reject any or all the tenderers received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
10. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
11. The competent authority on behalf of the Chairman, Brahmaputra Board reserves to himself of the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
12. The contractor shall not be permitted to tender for works in the office (Circle/Division) in which his near relative of posted as Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive) in Brahmaputra Board. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by his and who are near relatives to any Gazetted Officer in the Brahmaputra Board or in the Ministry of Water Resources, RD&GR. Any breach of this condition by the contractor would render him liable to be rejected.
13. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
14. The tender for the work shall remain open for acceptance for a period of 90(ninety) days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or before issue letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as

aforesaid. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.

15. This Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the accepting authority, shall within 10(ten) days from the issue of the letter of acceptance of tender, sign the contract agreement consisting of –
 - a) The Notice Inviting tender, all the documents including additional conditions specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
 - b) Standard CPWD Form-7/8.
 - c) Agreement on Non-Judicial stamp paper of the appropriate value.
16. All rates should be quoted in figures as well as in words including of all taxes etc. In case of discrepancy in the rate quoted by the contractor in words and in figures, the rate quoted on words will be considered as the correct rate.

Executive Engineer
Liaison office

SECTION-III
ITEM RATE TENDER AND CONTRACT
FOR WORKS (CPWD-7/8)

CPWD-7/8
STATE:DELHI
CIRCLE :GUWAHTI CIRCLE
OFFICE: LIAISON OFFICE

Item Rate tender & Contract for Works

Tender for the work of "Repair of Guest House and third Floor of Liaison Office, Brahmaputra Board, sector-10, Dwarka(Phase-I), New Delhi-75"

- (i) To be submitted by 1500 hours on 31.01.2017 to the Executive Engineer, Liaison Office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75
- (ii) To be opened in presence of tenderers, who may be present, at 1530 hours on 31.01.2017 in the office of the Executive Engineer, Liaison Office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75

Issued to
(Contractor)

Signature of Officer issuing the documents
Designation.....
Date of issue.....

TENDER

I/We have read and examined the notice inviting tender, schedule, A,B.C,D.E,&F, specifications applicable, Drawings & Design, general Rules and Directions , Conditions of Contract, Clauses of contract, Special Conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the Chairman, Brahmaputra Board within the time specified in Schedule 'F' viz, Schedule of Quantities and in accordance in all respects with the specifications , designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials a are provided for, by and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for 90(ninety) days from the due date of its opening / ninety days from the date of opening of financial bid in case tenders are invited on 2/3 envelope system (strike out as the case may be) and not to make any modifications in its terms and conditions.

A sum of Rs..... is hereby forwarded in deposit at call receipt of a schedule bank/fixed deposit receipt of scheduled bank / demand draft of a schedules bank /bank guarantee issued by a scheduled bank as earnest money. If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said Chairman, Brahmaputra Boar

or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that Chairman, Brahmaputra Board or his successor in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, up to maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause No.12.2 and 12.30 of the tender form. Further , I/We agree that in case of forfeiture of earnest money or both Earnest Money and Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/we hereby declare that I/We shall treat the tender documents, drawings and other records connected with the work as secret/confidential document and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorised to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated "
 Witness :
 Address:
 Occupation :

Signature of Contract :
 Postal Address:

ACCEPRANCE

The above tender (as mentioned by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the Chairman, Brahmaputra Board for a sum of Rs.....(Rupees.....) only

The letters referred to below shall form part o this contract Agreement : -

- a)
- b)

For & on behalf of Chairman of
 Brahmaputra Board

Signature.....

Dated :.....

Designation:

SCHEDULES

SCHEDULE "A"

SCHEDULE OF QUANTITIES

Sl. No.	Item	Unit	Qty
1	Repairs to plaster of thickness 12mm to 20 mm in patches of area 2.50 sq. meters and under , including cutting the patch in proper shape, raking out joints and preparing and plastering the wall surface with white cement based polymer modified self curing mortar, including disposal of rubbish , all complete as per the Direction of Engineer-in-charge	sqm	69.18
2	Distempering with oil bound washable distemper of approved brand and manufacture to give even shade	sqm	69.18
3	French Spirit Polishing Two or more coats on new works including a coat of wood filler	sqm	12.70
4	Providing and fixing 4mm thick coir veneer board, ISI marked IS:14842, plain lining with necessary screws, priming coat on unexposed surface etc. complete	sqm	5.16
5	Supply, fitting & fixing of bidets	no	6
6	Supply of inlet connection for bidet	no	6
7	Labour charge for fitting & fixing of 6 bidets	Per no	6
8	Supply of Flush Door lock with handle (make :Horrison)	no	30
9	Fitting & Fixing offlush door lock	Per No	30

Executive Engineer
Liaison office

SCHEDULE "B"

Schedule of materials to be issued to the contractor:

Sl.No.	Description of item	Quantity	Rates in figures & word at which the material will be charges to the contractor	Place of issue
1	2	3	4	5
	NIL	NIL	NIL	NIL

SCHEDULE "C"

Tools and Plants to be hired to the contractor :

Sl.No.	Description of item	Quantity	Hire Charges per day	Place of issue
1	2	3	4	5
	NIL	NIL	NIL	NIL

Executive Engineer
Liaison office

SCHEDULE "D"

BROAD SCOPE OF WORK

Name of Work :Repair of Guest House and third Floor of Liaison Office, Brahmaputra Board, Sector-10, Dwarka(Phase-I), New Delhi-75

The broad scope of works involves repair of plaster in 3rd floor, 4th floor & 5th floor and supply, fitting&fixing of bidets, veneer and door lock.

The detailed items and specifications of works are as per Schedule **A** enclosed.

Site information

Area: The area is located at Liaison office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75

Executive Engineer
Liaison office

SCHEDULE "E"

Name of Work :Repair of Guest House and third Floor of Liaison Office, Brahmaputra Board, Sector-10, Dwarka(Phase-I), New Delhi-75

i)	Estimate cost of the Work	As shown in column No.4 of NIT
ii)	Earnest Money	As shown in column No.5 of NIT
iii)	Performance Guarantee	5% of tendered Value
iv)	Security Deposit (EMD)	5% of tendered value (including 25

SCHEDULE "F"

General Rules & Directions :

Officer Inviting Tender : The Executive Engineer, Liaison Office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75

Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.20 & 12.30	See below
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Definitions :

i	Engineer-in-charge	Executive Engineer, Liaison office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75
ii	Accepting Authority	Chairman, Brahmaputra Board, Basistha, Guwahati-29, Assam
iii	Percentage on cost of materials and labour to cover all overheads and profits	10%
iv	Standard Schedule of Rates	As per DSR 2016 and few items as per current market rate
v	Department	Brahmaputra Board
vi	Standard CPWD contract Form	CPWD form 7/8 (as modified & corrected up to latest amendments. Clause No.6A,6B,10CC,31-1,34 of CPWD Form-7/8 stands deleted

Executive Engineer
Liaison office

SCHEDULE "F" (Contd.)

Clause 1

i	Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance , in days	10(ten) days
ii	Maximum allowable extension beyond the period provided in(i) above in days	7(seven) days

Clause 2

Authority for fixing compensation under clause 2	Superintending Engineer, Guwahati Circle, Brahmaputra Board, Basistha, Guwahti-29
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Clause 2A

Whether Clause 2A shall be applicable	No
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Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start Mile stone(s) as per table given below:	10(ten) days
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Table of Mile Stone(s)

Sl. No.	Description of Mile Stone (Physical)	Time allowed in days (from date of start)	Amount to be withheld in case of non-achievement of milestone
	To be decided at the time of issue of work order	20(twenty) days	

Authority to decide :

- i) Extension of time: Superintending Engineer, Guwahati circle, Brahmaputra Board, Basistha, Guwahati-29
- ii) Rescheduling if Mile stone : Superintending Engineer, Guwahati circle, Brahmaputra Board, Basistha, Guwahati-29

Executive Engineer
Liaison office

Clause 7

Gross work to be done together with net payment / adjustment of advances for materials collected, if any, since the last such payment for being eligible to interim payment	:	NA
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Clause 10B

Whether Clause 10B shall be applicable : NO

Clause 10CC

: Stands deleted

Clause 11

Specifications to be followed for execution of work enclosed : As per special conditions

Clause 12

12.20& 12.30

Deviation limit beyond which clauses 12.2 & 12.3 shall apply for the building work

Executive Engineer
Liaison office

SECTION -IV
BRIEF PARTICULARS OF THE WORK

SECTION -IV

BRIEF PARTICULARS OF THE WORK

1. Salient details of work for which bids are invited are as under

Sl. No.	Name of work	Location	Value of Work (approx.) (in Rs)	Earnest Money to be deposited 2% (in Rs.)	Cost of tender Document	Duration
1	2	3	4	5	6	7
1	Repair of Guest House and third Floor of Liaison Office, Brahmaputra Board, Sector-10, Dwarka(Phase-I), New Delhi-75	Liaison Office, Brahmaputra Board, Sector-10, Dwarka, New delhi-75	59,700.00	1195.00	500.00	20 days

2. The work is situated at the Liaison office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75
3. General features and major components of the work are as under:
- i) Repair of plaster, interior painting the same providing & fitting & fixing of bidets, veneer and door locks.
4. Work shall be executed according to general Conditions of Contract for CPWD works. The bidder may see the General Conditions of CPWD in the office of the Executive Engineer, Liaison office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-75.

Executive Engineer
Liaison office

SECTION-V
INFORMATION AND INSTRUCTIONS FOR
BIDDERS

SECTION-V

INFORMATION AND INSTRUCTIONS FOR BIDDERS

1.0 GENERAL

- 1.1 Letter of transmittal and forms for deciding eligibility are given in Section-III.
- 1.2 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a 'Nil' or "no such case" entry should be made in that column. If any particulars/ query are not applicable in case of the bidder, it should be stated as "not applicable". The bidders are cautioned against not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms, or deliberately suppressing the information may result in the bid being summarily disqualified.
- 1.3 The bid should be typed and written in bidder's letterhead. The bidder should sign each page of the application.
- 1.4 Overwriting should be avoided. Correction, if any, should be made by neatly crossing out. It should be initialled and date should be put. Pages of the eligibility criteria document should be numbered. Additional sheets, if added by the contractor, should be in bidder's letterhead, numbered and signed by him/her. They should be submitted as a package with signed letter of transmittal.
- 1.5 Reference, information and certificates from the respective clients certifying suitability, technical knowledge or capability of the bidder should be signed by an officer not below the rank of Executive Engineer or equivalent.
- 1.6 The bidder may furnish any additional information which he/she thinks is necessary to establish his capabilities to successfully complete the envisaged work. He/She is, however, advised not to furnish superfluous/irrelevant information. No information shall be entertained after submission of eligibility criteria document unless it is called for by the department.
- 1.7 Any information furnished by the bidder found to be incorrect either immediately or at a later stage, would render him/her liable to be debarred from tendering / taking up of work in Brahmaputra Board.

2.0 DEFINITIONS :

In this document the following words and expressions have the meaning hereby assigned to them

- i) **Employer** : Means the Chairman, Brahmaputra Board, acting through the Executive Engineer, Liaison Office, Brahmaputra Board, Sector-10, Dwarka, New Delhi-110075.
- ii) **Bidder** : Means the individual, proprietary firm, firm in partnership, limited company, private or public or corporation.
- iii) **"Year"** : Means "Financial Year" unless stated otherwise.

- iv) **The Chief Engineer-II** of Brahmaputra Board, Basistha, Guwahati is the technical and administrative head of the work.
- v) The Executive Engineer-in-Charge is the Executive Engineer concerned.
- vi) The "**Contractor**" shall mean the person or firm undertaking to execute the works.
- vii) The word "**Work**" whenever used in this document shall comprise not only works of construction but also all accessories there to.
- viii) "**Department**" shall mean the Brahmaputra Board with head Office at Basistha, Guwahati-781029 (Assam)

3.0 METHOD OF APPLICATION

- 3.1 If the bidder is an individual, the application shall be signed by him/her above his full typewritten name and current complete address.
- 3.2 If the bidder is a proprietary firm, the application shall be signed by the proprietor above his/her full type written name and the full name of his/her firm with its current address.
- 3.3 If the bidder is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses, or alternately, by a partner holding power of attorney for the firm. In the later case a certified copy of the power of attorney should be accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.
- 3.4 If the bidder is a limited company or a corporation, the application shall be signed by a duly authorised person holding the power of attorney for signing the application accompanied by a copy of the power of attorney. The bidder should also furnish a copy of the memorandum Articles of Association duly attested by a Public Notary.
- 3.5 Application supported by prescribed forms including EMD eligibility documents shall be placed in an envelope and marked as "**ELIGIBILITY BID**" and only the Financial Bid shall be placed in a separately envelope and marked as "**FINANCIAL BID**". These two envelopes should be submitted together in another sealed envelope super scribing Name of Work, NIT No. and date of opening of the tender. Each envelope should also have the address of the tenderer written on its body. This will be received by the Executive Engineer, Liaison office up to 1500 hours on 31.01.2017 and the Eligibility Documents will be opened on the same day at 1530 hours in presence of the intending bidders / authorised representative, if any. Financial Bid of the eligible bidders will be opened on (at intimated date time and place) in presence of intending bidders/ authorised representative, if any.
- 3.6 The bidders are advised to go through the detailed terms & conditions of CPWD Form-7/8 which may be seen in the Technical Branch of the Executive Engineer, Liaison Office before submitting tender for the work.
- 3.7 Final Decision making Authority

The Brahmaputra Board reserves the right to accept or reject any bid to annul the process and reject all bids at any time, without assigning any reason or incurring any liability to the bidders.

4.0 Particulars Provisional

The particulars of the work given in Section-I are provisional. They are liable to change and must be considered only as advance information to assist bidders.

5.0 Site Visit

The bidder is advised to visit the work site at his own cost and examine it and its surroundings and to collect all information that he considers necessary for proper assessment of the prospective assignment.

6.0 INITIAL CRITERIA FOR ELIGIBILITY

- 6.1 The bidder should have satisfactorily completed three similar works each costing 40% of the estimated cost or two similar works each value not less than 60% of the estimated cost put to tender during the last 7 years ending last day of the month previous to the one in which tenders are invited. This should be certified by an officer not below the rank of Executive Engineer/ project manager or equivalent.
- 6.2 The bidder should submit up to date registration in CPWD, Railways, P&T, MES and state PWD / Irrigation / Water Resources/ DJB/DDA, Income Tax Clearance Certificate / PAN, permission for composition amount of VAT in WC-2 form/ VAT Registration Certificate.
- 6.3 The bidder should furnish the list of all works of similar nature successfully completed during the last seven years in **Form-C** (Ref : Appendix-20, Para10.1 of CPWD manual-2012) along with supporting documents.
- 6.4 The bidder performance for each work completed in the last seven years and in hand should be certified by an officer not below the rank of an Executive Engineer or equivalent in **Form-E**.
- 6.5 The bidder should have solvency of the amount equal to 40% of the estimated cost put to tender (as per **Form B**).
- 6.6 The bidder should not have incurred any loss in more than two years during the immediate last three years, duly certified by a Chartered Accountant.

Executive Engineer
Liaison office

Award Criteria

- (a) The employer reserves the right, without being liable for any damages or obligation to inform the bidder to:
 - (i) Amend the scope and value of contract to the bidder
 - (ii) Rejection any or all the applications without assigning any reason

- (b) Any effort on the part of the bidder or his agent to exercise influence or to pressurize the employer would result in rejection of his bid. Canvassing of any kind is prohibited.

SECTION-VI

LETTER OF TRNASMITTAL, FORMS

SECTION-VI
LETTER OF TRANSMITTAL
INFORMATION REGARDING ELIGIBILITY

From :

To

The Executive Engineer,
Liaison Office,
Sector-10, Dwarka,
New Delhi-110075

Subject Submission of bids for the work of "Repair of Guest House and Third Floor of Liaison Office, Brahmaputra Board, Sector-10, Dwarka (Phase-1), New Delhi-110075".

Ref. NIT No.2/2016-17 dated 09.01.2017

Sir,

Having examined the details given in press notice and bid document. For the above work, I/We hereby submit the relevant information.

1. I/We hereby certify that all the statement made and information supplied in the enclosed forms A to H and accompanying statement are true and correct.
2. I/We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We submit the requisite certified solvency certificate and authorize the Executive Engineer, Liaison Office to approach the Bank issuing the solvency certificate the confirm the correctness thereof. I/We also authorize Executive Engineer, Liaison Office to approach individual, employers, firms and corporation to verify our competence and general reputation.
4. I/We submit the following certificates in support of our suitability, technical knowledge and capability for having successfully completed the following works:

Name of work

Certificate from

Enclosures :

Seal of bidder

Date of submission :

Signature(s) of Bidder(s)

FORM-A

FINANCIAL INFORMATION

- I. Financial Analysis: - Details to be furnished duly supported by figures in balance sheet / profit & loss account for the last three years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

Yaer-1 (2013-14)	Year-2 (2014-15)	Year-3 (2015-16)
(i)		
(ii)		

- (i) Gross Annual turnover on construction works
(ii) Profit/Loss

Signature of
Chartered Accountant
With Name & Seal

- II. Details of financial arrangements for carrying out the proposed work (to be furnished).
- III. Solvency Certificate from Bankers of the bidder in the prescribed Form-B (to be enclosed).

Signature(s) of Bidder(s)

FORM-B

FORM OF BANKER'S CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information that M/s / Shri
.....
..... having marginally noted address, a customer
of our bank are/is respectable and can be treated as good for any engagement upto a
limit of Rs..... (Rupees
.....)only

This certificate is issued without any guarantee or responsibility on the bank or any of the
officers.

(Signature)

For the Bank

- NOTE: (1) Bankers' certificates should be on letter head of the Bank sealed in
cover addressed to tendering authority.
- (2) In case of partnership firm, certificate should include names of all partners as
recorded with the Bank.

FORM-C

DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST
THREE YEARS ENDING LAST DAY OF THE MONTH

S.No.	Name of work / project and location	Owner or sponsoring organization	Cost of work in crores of rupees	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation / arbitration / cases pending / in progress with details*	Name and address / telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

*Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature(s) of Bidder(s)

FORM-E

PERFORMANCE REPORT OF WORKS

1. Name of work / project & location:
2. Agreement No.:
3. Estimated Cost:
4. Tendered Cost:
5. Date of Start:
6. Date of Completion: -
 - i) Stipulated date of construction:
 - ii) Actual date of construction:
7. Amount of compensation levied for delayed completion, if any:
8. Amount of reduced rate items, if any:
9. Performance Report:
 - i) Quality of Work : Very Good / Good / Fair / Poor
 - ii) Financial Soundness : Very Good / Good / Fair / Poor
 - iii) Technical Proficiency : Very Good / Good / Fair / Poor
 - iv) Resourcefulness : Very Good / Good / Fair / Poor
 - v) General Behaviour : Very Good / Good / Fair / Poor

Dated:

Executive Engineer or Equivalent

FORM OF PERFORMANCE GUARANTEE / BANK GUARANTEE BOND

[Refer para 7 of NIT-CPWD-6]

In consideration of the President of India (hereinafter called "The Government") having offered to accept the terms and conditions of the proposed agreement between and (hereinafter the said contractor(s)" for the work (hereinafter called "the said contractor(s)" for the work (hereinafter called "the said agreement" having agreed to production of an irrevocable Bank Guarantee for Rs (Rupees only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We (hereinafter referred to as the "Bank") hereby undertake to (indicate the name of the Bank) pay to the Government an amount not exceeding Rs
2. We do hereby undertake to pay the amounts due and payable (indicate the name of the Bank) under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs (Rupees only).
3. We, the said Bank, further undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under, and the contractor(s) shall have no claim against us for making such payment.
4. We..... further agree that the Guarantee herein contained shall (indicate the name of the Bank) remain in full force and effect during the period that would be taken for the performance of the said Government, and it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid, and its claims satisfies or discharged, or till the Engineer-in-Charge on behalf of the Government, certifies that the terms and conditions of the said agreement have been full and properly carried out by the said contractor(s), and accordingly discharges this guarantee.

5. We..... Further agree with the Government that the Government (indicate the name of the Bank) shall have the fullest liberty without our consent, and without effecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said agreement or to extend time to time of performance by the said contractor(s) from time to time or to postpone for any time or from to time any of the powers exercisable by the Government against the said contractor(s), and to forbear or enforce any of the terms and conditions relating to the variation or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. The Guarantee will not be discharged due to the change in the constitution of the bank or the contractor(s).

7. We lastly undertake not to revoke this Guarantee except with (indicate the name of the Bank) the previous consent of the Government in writing.

8. This Guarantee shall be valid up to unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs..... (Rupees only), and unless a claim in writing is lodged with us within six months of the date of expiry or extended date of expiry of this Guarantee all our liabilities under this Guarantee shall stand discharged.

Dated the day of for

(Indicate the name of the Bank)

SECTION-VII SPECIAL CONDITONS

1. Payment of work will be made after successful completion of the work as per ordered quantity and specifications.
2. Contractor or his authorized agent will have to remain present during recording of initial and final measurement and shall have to sign the same in the MB/SMB as a taken of his/her acceptance of the measurement.
3. If the contractor fails to attend measurement in spite of written notice issued to him/her by the Asstt. Executive Engineer or Executive Engineer, measurement will be recorded in his/her absence and the contractor shall have no complain whatsoever on it.
4. Any work executed by the contractor before signing of the formal tender agreement and before recording of final measurement, shall be declared as unauthorized and no payment will be entertained by the Department for such works.
5. The contractor should aware of the different items of work and it should be to be carried out as per correct sequence.
6. Local people should be engaged in the work as far as possible.
7. All items in Schedule of quantity are consolidated items of works inclusive of all consumable materials cost, labours, tools, and tackles etc. All rate quoted by the contractor will be inclusive of labour, all consumable materials cost, tools and tackles, including all taxes etc.
8. If situation demands, the printed challans in a book form with numbering will be arranged by the contractor for transport of materials necessary for the work from the stacking yard to actual place of utilization as per direction of the Engineer-in Charge(EIC).
9. There is likelihood that some other works may also be under execution simultaneously by other agencies in the adjoining area. The contractor shall execute the works without causing any hindrance /disruption to such works.
10. The contractor shall intimate the EIC about the number of labourer engaged daily for execution of the work. A register will be maintained by him/her for his purpose.

He/She shall arrange the labourers in such a way so as to complete the works within the stipulated time.

11. The contractor is sole responsible for watch and ward of the materials necessary for the work till completion and handing over of the site to the Department. For any loss, theft or damage of survey or other instrument under custody during execution of the work, the contractor is liable to make up for such loss as deemed fit by the department.
12. Engineer-in-Charge or his/her authorized representative shall check the works from time to time. Observations regarding defects communicated by him/her, if any, will be removed / rectified by the contractor for which no extra claim shall be entertained in any shape.
13. In case situations demands, the EIC has the right to review the situation as regards to possibility of execution work or otherwise. In case it is not possible to execute the work, necessary instructions will be issued by the Department to temporarily/permanently close the works, which will be binding on the contractor and no claim whatsoever for sudden suspension/closure of works will be admissible.
14. The Department shall deduct Income Tax, Sales Tax / VAT and Labour Welfare Cess or any other prevailing tax at the time of releasing the payment of interim bills / final bill in accordance with prevailing Government rules.
15. Accidents:
 - i) It shall be the responsibility of the contractor to protect against accidents on the work and workmen engaged by him in the works. He shall indemnify the Department against any claim for damage or for and injury to persons or property resulting from and in the course of the works and also under the provision of the Workman's Compensation Act.
 - ii) On the occurrence of an accident arising out of the work which results in death or which is so serious as to be likely to result in death, the contractor shall within 24 (twenty-four) hours of such accident, report in writing to the Engineer-in-Charge and District Labour Officer stating the facts clearly and in sufficient the circumstances of sketch accident and the subsequent action. All other accidents on the works involving injuries to persons or damage to property other than that of contractor shall be promptly reported to the Engineer-in-Charge and the District labour Officer stating clearly and in sufficient details the facts and circumstances of the accidents and the actions taken.
 - iii) In all cases, the contractor shall indemnify the Department against the contractor's failure to report in the matter aforesaid. This includes penalties or fines, if any, payable by the Government as a consequence of failure to give notice under the Workmen's Compensation Act or failure to conform to the provisions of the said Act in regard to such accidents. In the event of an accident in respect of which compensation may become payable under the Workmen's Compensation Act-VIII of 1923 including all modifications thereof

whether such compensation may become payable by the contractor, the Engineer-in-Charge may retain payment due to the contractor such sum or sums of monies as may in the opinion of the Engineer-in-Charge be sufficient to meet such liabilities. On receipt of award from the Labour Commissioner in respect of quantum of compensation, the difference of amount to be adjusted.

16. Supervision of Works:

The contractor shall either himself/herself supervise the execution of the works or shall appoint the competent engineer approved by the Engineer-in-Charge to Act on his/her behalf. If in the opinion of the EIC the contractor has himself/herself no sufficient knowledge and experience of receiving instructions or cannot give full attention to the works or fails to appoint a suitable qualified engineer, the EIC will suspend the work till a suitable agent/engineer is appointed and the contractor will not get any compensation for this.

17. Inspection of Works:

The contractor shall inform the Engineer-in-Charge in writing when any portion of the work is ready for inspection giving him sufficient notice to enable to inspect the same without affecting the further progress of the work. The work shall not be considered to have been completed in accordance with the terms of contract until the Engineer-in-Charge shall have certified in writing to that effect.

Executive Engineer
Liaison Office

GOVERNEMENT OF INDIA
 MNISTRY OF WATER RESOURCES,
 RIVER MANGEMENT AND GANGA REJUVENATION,
 LIAISON OFFICE: BRAHMAPUTRA BOARD
 SECTOR-10, DWARKA, NEW DELHI-110075

NIT No.2/2016-17

TENDER DOCUMENT FOR

FINANCIAL BID

S.No.	Name of Work	Location	Value of Work (approx.) (in Rs.)	Earnest Money Deposit (Rs.)	Cost of Tender Document (Rs.)	Duration
1	2	3	4	5	6	7
1.	Repair of Guest House and Third Floor of Liaison Office, Brahmaputra Board, Sector-10, Dwarka (Phase-1), New Delhi-110075	Liaison Office, Brahmaputra Board, Sector-10, Dwarka (Phase-1), New Delhi-110075	Rs.59,700	Rs.1194.00	Rs.500.00	20 days

Issued to :

Issued by :

Executive Engineer
 Liaison Office
 Brahmaputra Board
 Sector-10, Dwarka,
 New Delhi-110075

SCHEDULE OF WORKS

Name of Work: - Repair of Guest House and Third Floor of Liaison Office, Brahmaputra Board, Sector-10, Dwarka (Phase-1), New Delhi-110075

S.No.	Item	Unit	Quantity	Rate (Rs.)		Amount (Rs.)
				In figures (Rs.)	In words (Rupees)	
1	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.50 m ² and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the wall surface with white cement based polymer modified self-curing mortar, including disposal of rubbish, all complete as per the direction of Engineer-in – Charge.	sqm	69.18			
2	Distempering with oil bund washable distemper of approved brand and manufacture to give even said. Old work (one or more coats).	sqm	69.18			
3	French Spirit polishing.	sqm	12.70			
	Two or more coats on new works including a coat of wood filler.					
4	Providing and fixing 4mm thick coir veneer board, ISI marked IS: 14842, plain lining with necessary screws, priming coat on unexposed surface etc. complete.	sqm	5.16			
5	Supply, fitting and fixing of bidets.	No.	6			
6	Supply of inlet connection for bidets	No.	6			
7	Labour charges for fitting and fixing of bidets.	No.	6			
8	Supply of flush door lock with handle (make: Horrison).	No.	30			
9	Fitting and fixing of door lock.	No.	30			
Grand Total						

(Rupees) only

Signature of tenderer with seal & date