

✓ Steno/PA III 466

ER Sheet Data Entry Form

Basic Data


Officer ID No. Details

Service	CSS	Cadre		Sub Cadre		Id No.	will be alerted by CS Division, LNB
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Select List Year (Allot Year)

1985

Name Details

Title	First Name	Middle Name	Sur Name	Initials
Mr.	Dipankar		Chakraborty	

CSL No./
SCSL No: (if known)

Sex	<input checked="" type="radio"/>	Male	<input type="radio"/>	Female	Date of Birth	28-11-1961	Date of Retirement	30-11-2021
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Community

General

Religion

Hindu

Father's Name

Late Bhupendra Nath Chakraborty

Birth Details

Birth Place	Chakdaha	Birth State/UT	West Bengal	Nationality	Indian
Birth District	Nadia	Mother Tongue		Bengali	
Domicile	West Bengal	Physically Handicap Status		No.	
Blood Group	B +ve	Identification Marks		One mole on right cheek.	

Marital Details

Marital Status	Married	Spouse Name	kakoli Chakraborty
Spouse Nationality	Indian		

Joining Details

Source of Recruitment	SELECTION GRADE	Joining Date	02-08-1985	Retirement Details	30-11-2021
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Departmental Examination Details

	Level	Year	Rank
1	Steno/PA-SO (Grade-II)	1,997	
2			
3			

Remarks (if any)					
Language Known					
		Read		Write	Speak
Indian Languages Known	1	Assamese	Fluent	Fluent	Fluent
	2	Bengali	Fluent	Fluent	Fluent
	3	Hindi	Fluent	Fluent	Fluent
	4				
	5				
Foreign Lang. Known	1	English	Fluent	Fluent	Fluent
	2				
	3				
Address Details					
Permanant Address		Vill:- Sevagram(PadmaKutir)		City	Chakdaha
		State/UT	West Bengal	Pin Code	741,222
Present Contact Address		Qur No-iv/1, Brahmaputra Board Complex		City	Guwahati
		State/UT	Assam	Pin Code	781,029
		Phone (Off)	2,302,868	Fax.	
		Phone(Res)		Mob No	9,435,542,602
		E-Mail (Mandatory)	dipborty1961@gmail.com		

Qualification (Use extra photocopy sheets for multi qualifications, experience, training, awards details)

Qualification		Discipline		Specialization 1	
BSC		Science			
Year	Division	CGPA		Specialization 2	
1,982					
Institution		University		Place	Country
R.B.C College		Calcutta		Naihati	India

Experience

enclosed Annexure - I

Type of Posting		Level	
Designation		Present Position	
<i>Steno</i>			
Ministry		Department	
Ministry of Water Resources		Brahmaputra Board	
Office		Place	
O.o the Chief Engineer-I		Guwahati-29	
Experience Subject		Period of Posting	
Major	Minor	From	To

Note:-Refer the Annexure to fill above Major, Minor Subjects and below given training subject

Training

Training Year	Training Name		Training Subject	
Level	Institute Name, Place		Field Visit Country	Field Visit Place (within India)
Sponsoring Authority	Period of Training		Duration	Result
	From	To	(in Weeks)	<input type="radio"/> Qualified <input type="radio"/> Not Qualified

Awards/Publications

Type of Activity :		<input type="radio"/> Academic		<input type="radio"/> Non Academic	
Activity Area		Activity Subject		Activity Title	
Day	Month	Year	Activity Description/Remarks		Level

Note: (i) Concerned CSS officer is responsible for the correctness of information sent through ER Sheet proforma.

(ii) Subject to verification by the concerned administrative authorities.

Date : *9/11/2015* Place : *Guwahati*
Information checked and verified - by

[Signature]
Signature of Officer

Section Officer	Ministry/Department	
E-mail Id	Room No.	Building Name :
Phone No.	Wing No.	

Training					
Training Year	Training Name		Training Subject		
1., 2000	MS-Office Suit		On Computer		
2. 2002	Workshop on Effective private Secretaries/Personal Assistant & Office Staff				
3. 2007	Improving Effectiveness of Private Secretaries/personal Assistant				
Level	Institute Name, Place		Field visit country Field visit place (Within India)		
Stenographer Grade-II	1. National Informatics Centre, Assam State Unit, Guwahati 2. Institute of Socio Economics Research & Action (ISERA), New Delhi 3. National Productivity Council, Bhubaneswar				
Sponsoring Authority	Period of training		Duration (In weeks)	Result	
Brahmalputra Board	From	to			Qualified/Non qualified
1.	08.05.2000	12.05.2000	5(five) days		Qualified
2	24.10.2002	26.10.2002	3 (Three) days		Qualified
3	25.09.2007	27.09.2007	3 (Three) dsys		Qualified