

ER Sheet Data Entry Form

Basic Data

Officer ID No. Details

Service	CSS	Cadre	Clerical	Sub Cadre	LDC	Id No.	will be alerted by CS Division, LNB
Select List Year (Allot Year)							

Name Details

Title	First Name	Middle Name	Sur Name	Initials	
Mr. <input type="checkbox"/>	Ajit		Saikia	AS	
CSL No./SCSL No: (if known)					
Sex	<input checked="" type="radio"/> Male <input type="radio"/> Female	Date of Birth	06-06-1961	Date of Retirement	30-06-2021
Community		OBC	Religion	Hindu	
Father's Name		Tulshi Nath Saikia			

Birth Details

Birth Place	Jorhat	Birth State/UT	Assam	Nationality	Indian
Birth District	Jorhat	Mother Tongue	Assamese		
Domicile	Assam	Physically Handicap Status			
Blood Group	O +ve	Identification Marks	Black spot at left leg		

Marital Details

Marital Status	Married	Spouse Name	Dipika Saikia
Spouse Nationality	Indian		

Joining Details

Source of Recruitment	SELECTION GRAD	Joining Date	20-08-1983	Retirement Details	30-06-2021
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Departmental Examination Details

	Level	Year	Rank
1	<input type="checkbox"/>		
2	<input type="checkbox"/>		
3	<input type="checkbox"/>		

Remarks (if any)

Language Known

		Read	Write	Speak	
Indian Languages Known	1	Assemese	Fluent <input type="checkbox"/>	Fluent <input type="checkbox"/>	Fluent <input type="checkbox"/>
	2	Hindi	Limited <input type="checkbox"/>	Limited <input type="checkbox"/>	Limited <input type="checkbox"/>
	3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	5		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foreign Lang. Known	1	English	Limited <input type="checkbox"/>	Limited <input type="checkbox"/>	Limited <input type="checkbox"/>
	2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Address Details

Permanant Address

House No-59, Beltola Bazar, Beltola P.O. - Dispur	City	Guwahati	
State/UT	Assam <input type="checkbox"/>	Pin Code	781028

Present Contact Address

C/O - Jalpaiguri Division, Brahmaputra Board, Pandapara	City	Jalpaiguri	
State/UT	West Bengal <input type="checkbox"/>	Pin Code	735101
Phone (Off)	03561277645	Fax.	
Phone(Res)		Mob No	8761808834
E-Mail (Mandatory)	bbeejalpaiguri@gmail.com		

Qualification (Use extra photocopy sheets for multi qualifications, experience, training, awards details)

Qualification		Discipline		Specialization 1	
H.S.L.C.				Typing	
Year	Division	CGPA		Specialization 2	
1978	III	40%			
Institution		University		Place	Country
Teok Rajabari H.S.School				Jorhat	India

Experience

Type of Posting		Level	
OTHER <input type="checkbox"/>		LDC <input type="checkbox"/>	
Designation		Present Position	
LDC <input type="checkbox"/>		Regular <input type="checkbox"/>	
Ministry		Department	
MOWR,RD&GR		Brahmaputra Board	
Office		Place	
Jalpaiguri Division		Jalpaiguri	
Experience Subject		Period of Posting	
Major	Minor	From	To

Note:-Refer the Annexure to fill above Major, Minor Subjects and below given training subject

Training

Training Year	Training Name		Training Subject	
Level <input type="checkbox"/>	Institute Name, Place	Field Visit Country	Field Visit Place (within India)	
Sponsoring Authority	Period of Training		Duration	Result
	From	To	(in Weeks)	<input type="radio"/> Qualified <input type="radio"/> Not Qualified

Awards/Publications

Type of Activity :			<input type="radio"/> Academic	<input type="radio"/> Non Academic
Activity Area		Activity Subject		Activity Title
Day	Month	Year <input type="checkbox"/>	Activity Description/Remarks	
			Level <input type="checkbox"/>	

Note: (i) Concerned CSS officer is responsible for the correctness of information sent through ER Sheet proforma.

(ii) Subject to verification by the concerned administrative authorities.

Date : 31-08-2015 Place : Jalpaiguri
Information checked and verified - by

Aizet Saikia
Signature of Officer

Section Officer	Ministry/Department	
E-mail Id	Room No.	Building Name :
Phone No.	Wing No.	