

## ER Sheet Data Entry Form

### Basic Data

#### Officer ID No. Details

Service	CSS	Cadre		Sub Cadre		Id No.	will be alerted by CS Division.LNB
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Select List Year (Allot Year)

#### Name Details

Title	First Name	Middle Name	Sur Name	Initials
Mr.	Dipak	Ranjan	Kalita	<i>DKR</i>

CSL No./  
SCSL No: (if known)

Sex	<input checked="" type="radio"/> Male	<input type="radio"/> Female	Date of Birth	01.07.1957	Date of Retirement	30.06.2017
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Community

General

Religion

Hindu

Father's Name

Late Phanidhar Kalita

#### Birth Details

Birth Place	Arjunguri	Birth State/UT	Assam	Nationality	Indian
Birth District	Sibsagar	Mother Tongue	Assamese		
Domicile	Assam	Physically Handicap Status			
Blood Group	B +ve	Identification Marks	one cut mark in left knee		

#### Marital Details

Marital Status	Married	Spouse Name	Mrs. Rina Kalita
Spouse Nationality	Indian		

#### Joining Details

Source of Recruitment		Joining Date	10.12.1982	Retirement Details	30.06.2017
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#### Departmental Examination Details

	Level	Year	Rank
1			
2			
3			

Remarks (if any)					
Language Known					
		<b>Read</b>	<b>Write</b>	<b>Speak</b>	
Indian Languages Known	1	Assamese	Fluent	Fluent	Fluent
	2	Hindi	Fluent	Fluent	Limited
	3				
	4				
	5				
Foreign Lang. Known	1	English	Fluent	Fluent	Limited
	2				
	3				
<b>Address Details</b>					
Permanant Address		Melachakar, P.O. Sibsagar, Ward No. 10		City	Sibsagar
		State/UT	Assam	Pin Code	785,640
Present Contact Address		Same as above		City	Sibsagar
		State/UT	Assam	Pin Code	785,640
		Phone (Off)		Fax.	
		Phone(Res)		Mob No	8,876,037,038
		E-Mail (Mandatory)			

Qualification (Use extra photocopy sheets for multi qualifications, experience, training, awards details)					
Qualification		Discipline		Specialization 1	
Three years diploma		Civil engineering			
Year	Division		CGPA	Specialization 2	
1,981	2nd class		56%		
Institution		University		Place	Country
Dibrugarh Polytechnic		DTE		Guwahati	India

Experience			
Type of Posting		Level	
Designation		Present Position	
JE		Regular	
Ministry		Department	
MoWR RD & GR, GOI		Brahmaputra Board	
Office		Place	
Guwahati Division		Basistha, Guwahati	
Experience Subject		Period of Posting	
Major	Minor	From	To

Note:-Refer the Annexure to fill above Major, Minor Subjects and below given training subject


Training				
Training Year	Training Name		Training Subject	
Level	Institute Name, Place	Field Visit Country	Field Visit Place (within India)	
Sponsoring Authority	Period of Training		Duration	Result
	From	To	( in Weeks)	<input type="radio"/> Qualified
				<input type="radio"/> Not Qualified

Awards/Publications			
Type of Activity :		<input type="radio"/> Academic	<input type="radio"/> Non Academic
Activity Area		Activity Subject	Activity Title
Day	Month	Year	Level
Activity Description/Remarks			Level

Note: (i) Concerned CSS officer is responsible for the correctness of information sent through ER Sheet proforma.

(ii) Subject to verification by the concerned administrative authorities.

Date : \_\_\_\_\_ Place : \_\_\_\_\_  
Information checked and verified - by \_\_\_\_\_

  
Signature of Officer

Section Officer		Ministry/Department	
E-mail Id		Room No.	Building Name :
Phone No.		Wing No.	