

संख्या: 33/9198/09/ 484-514

भारत सरकार

Government of India

जल संसाधन, नदी विकास एवं गंगा संरक्षण मंत्रालय

Ministry of Water Resources,

River Development and Ganga Rejuvenation

ब्रह्मपुत्र बोर्ड

Brahmaputra Board

Basistha, Guwahati-29

Dated August 26, 2016

OFFICE ORDER

As per the decision of the 56th Meeting of the Standing Committee of Brahmaputra Board held on 18.07.2016 at Guwahati and subsequent ratification by the 61st (Adjourned) meeting of Brahmaputra Board held on 22.08.2016 at H.Q. Guwahati, Clause Nos. 1(a), 13(c) 23(a), 24(a, b), 26, 31, 32, 36, 39(i, ii), 40, 41 and 52 of Delegation of Power Rules 1996 of Brahmaputra Board are modified as under:


Sl. No.	Nature of delegation	Existing Delegation	Modified Delegation
1	a) Accord of Technical sanction to detailed estimate	CE = Full Powers up to the amount Adm. Approved and subject to the provision in the project SE= Rs. 10 Lakh, EE= Rs. 1 Lakh AE/AEE/SDO = Rs. 5000/-	CE = Full Power up to the Adm. Approved Amount SE = Rs. 50 Lakh , up to the Adm. Approved Amount EE = Rs. 5 Lakh , up to the Adm. Approved Amount
13.	Purchase of stores, tools and plants (Spl. & ordinary) equipments directly relevant to works and not for office equipment, vehicles etc. (a) Acceptance of lowest Tender when more than one valid tender are received	This shall also apply for steel in case same is not available with prime producer to meet emergency requirement with approval from next higher authority. Chairman = Full power Subject to recommendation of tender committee GM = Rs. 20 lakh , Subject to recommendation of tender committee CE = Rs. 15 lakh Subject to recommendation of tender committee SE = Rs. 2 lakh Subject to recommendation of tender committee	

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Sl. No.	Nature of delegation	Existing Delegation	Modified Delegation
	(b) To accept (i) Single tender (ii) Tender other than the lowest (iii) Tender which involves negotiation	Chairman = Full power in consultation with F.A. GM = Rs.15 lakh Subject to recommendation of Tender Committee CE = Rs.10 lakh Subject to recommendation of Tender Committee SE = Rs.1 lakh Subject to recommendation of Tender Committee	
	(c) To make purchase without calling of tender in case of emergency (d) Purchase against DGS&D rate running contract / Govt. manufactures / PS	GM = Rs. 50000/- CE = Rs. 40000/- (i) Precise nature of emergency should be recorded in writing (ii) Full reasons should be recorded by the approving authority who should guard against contractors holding out unjustifiable high rate CE = Full power	GM = Rs. 2 lakh CE = Rs. 1 lakh SE = Rs. 50000/- (i) Precise nature of emergency should be recorded in writing (ii) Full reasons should be recorded by the approving authority who should guard against contractors holding out unjustifiable high rate
23.	Power to incur expenditure on advertisement (a) For issue of N.I.T.	GM/CE = Full power Secy= Rs.15000/- for each case/each paper only in emergency SE/EE = Rs. 5000/- for each case for each paper only in emergency	GM/CE = Full power Secy = Rs. 50000/- for each case/ paper SE/EE = Rs. 25000/- for each case/ paper
24.	a) Repair and maintenance of tools & plants b) Repair & maintenance of office equipment including computers, type writers, photocopiers, Air conditioners, calculator, cyclostyling machine, generators, wireless machine, fax machine, furniture, fitting, furnishing including electrical items. Note: Computer and Air Conditioner newly added	Chairman = Full power GM = Rs.15000/- CE = Rs.10000/- SE = Rs. 5000/- limited to Rs. 20000/- p.a. (in consultation with Finance) Chairman/GM = Full power CE/Secy = Rs. 5000/- in each case SE = Rs. 2000/- in each case (in consultation with Finance)	a) & b) Same as below- Chairman/VC/GM = Full power CE/Secy= Rs. 50000/- (in consultation with Finance) in each case subject to budget provision SE = Rs. 20000/- through recommendation of a committee of SE, EE & DA in each case subject to budget provision

Sl. No.	Nature of delegation	Existing Delegation	Modified Delegation
26.	Sanction for purchase of office equipments including computers, printers, Air conditioners, photocopiers, typewriter, calculating machine, duplicators, telex machine, fax machine etc. Note: Computer, Printer, Air conditioner & Photocopier newly added	Chairman/GM= Full power in consultation with FA CE/Secy = Full power subject to norms SE = Rs. 500/- in each case subject to norms	Chairman/VC/GM= Full power in consultation with Finance CE/Secy = Rs. 2 Lakh (in consultation with Finance) Subject to norms SE = Rs. 8000/- in each case
31.	Insurance of property both movable & immovable	Chairman/GM= Full power in consultation with Finance CE = Full power as per policy in respect of transit, storage, erection, plant and machinery, vehicle etc.	Chairman/VC/GM= Full power in consultation with FA CE/Secy = Rs. 50000/- in consultation with Finance SE = Rs. 20000/- in consultation with DFA EE = Rs. 10000/- in consultation with DFA
32.	Sanction of installation of official and residential telephones	Chairman = Full power	Chairman/VC/GM = Full power
36.	To accord sanction to expenditure on entertainment/miscellaneous expenditure	Chairman = Rs.0.5 lakh in each case GM/FA = Rs.2000/- per case CE/Secy = Rs.1000/- per case subject to yearly Ceiling of Rs.5000/- SE/Dy Secy= Rs.100/- per case subject to yearly Ceiling of Rs. 500/-	Chairman/VC=Rs. 2 lakh in each case GM/FA = Rs. 5000/- per case CE/Secy = Rs. 3000/- in each case in consultation with Finance max. up to Rs. 15000/- a year SE/DFA/Dy Secy = Rs. 300/- per case max. up to Rs. 2000/- a year
39.	Printing of stationery, binding and procurement of stationery (i) Printing of reports / forms / tenders / estimates / returns etc. (ii) Procurement of stationery including rubber stamp, seal etc.	Chairman/VC/GM/FA= Full power CE/Secy = Rs. 5000/- in each case SE/Dy Secy/DFA = Rs. 2500/- in each case Chairman/GM/FA = Full power CE/Secy = Rs. 1000/- in each case subject limit of Rs.15000/- p a SE/DFA/DS/EE = Rs. 750/- in each case subject limit of Rs.10000/- p a	Chairman/VC/GM/FA = Full power CE/Secy = Rs.10000/- (in consultation with Finance) SE/ Dy Secy/DFA = Rs. 5000/- (in consultation with DFA) Chairman/VC/GM/FA = Full power CE/Secy = Rs. 5 lakh (in consultation with Finance) SE = Rs. 2 lakh (in consultation with DFA) EE = Rs. 50000/- (in consultation with DFA)

Sl. No	Nature of delegation	Delegation Approved by the Brahmaputra Board	Modification approved by Standing Committee
40.	To sanction imprest to Executive Officer	GM = Rs. 5000/- with concurrence of FA CE = Rs. 2000/-	GM = Rs. 20000/- with concurrence of FA CE/Secy = Rs. 5000/- with concurrence of DFA SE = Rs. 5000/- with concurrence of DFA
41.	Petty cash contingent expenditure including POL, Municipal Tax, commission on money order/ demand draft/advance payment for chemical analysis/testing of materials etc.	Chairman = Full power in consultation with F.A. GM/FA = Rs. 5000/- in each case CE/Secy = Rs. 1000/- in each case SE/DS/DFA /EE = Rs. 500/- in each case	Chairman/VC/GM/FA/ Secy/CE = Full power in consultation with Finance. SE/ EE = Rs. 2000/- in each case
52.	Hiring of vehicle/staff car	Chairman/GM = Full power CE/Secy = Up to Rs. 5000/- in a month in emergent cases	Chairman/VC/GM = Full power. CE/Secy=Upto Rs. 20000/- per case in concurrence with Finance SE = up to Rs. 5000/- in concurrence with DFA


28-8-16

(J Barman)
Secretary

Copy to:-

1. All Members of Brahmaputra Board (as per list)

NIO

1. The Superintending Engineer (Planning) / The Superintending Engineer (Works), Brahmaputra Board, Basistha, Guwahati-29
2. All field Superintending Engineers under Brahmaputra Board for favour of information and necessary action
3. The C V O, Brahmaputra Board, Basistha, Guwahati-29
4. The Dy. Financial Adviser, Brahmaputra Board, Basistha, Guwahati-29
5. All field Executive Engineers under Brahmaputra Board
6. The Sr. Accounts Officer, Brahmaputra Board
7. The Under Secretary (E), Brahmaputra Board, Basistha, Guwahati-29
8. All Sections of H Q, Brahmaputra Board
9. Hindi officer to issue the Hindi version
10. Relevant File (No. BB/9034/Vol-XI/16)


(J. C. Mazumdar)
Executive Engineer (HQ)