

No. BB/9245/12/3
GOVERNMENT OF INDIA
MINISTRY OF WATER RESOURCES
BRAHMAPUTRA BOARD

Basistha, Guwahati –29
Dated August 28, 2012

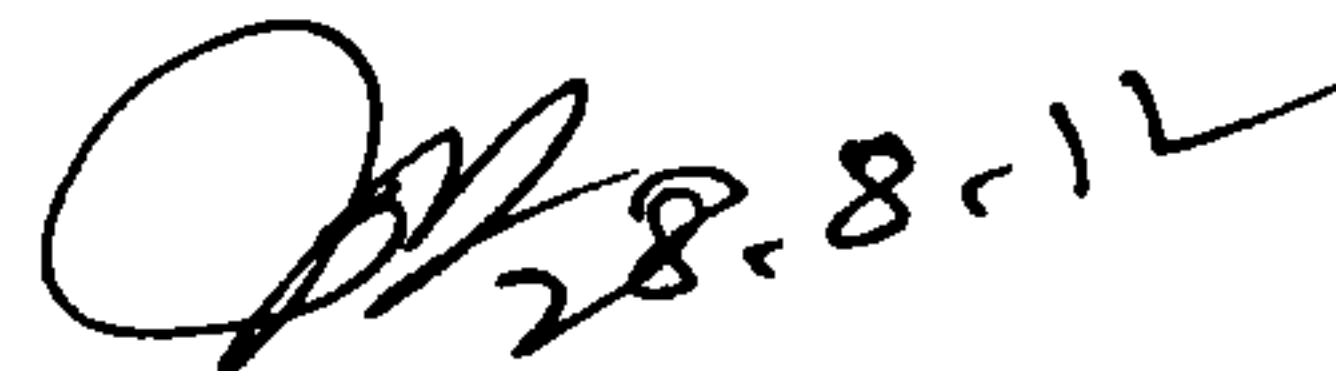
OFFICE MEMORANDUM

A Committee with the following composition is constituted under the Chairmanship of Vice Chairman, Brahmaputra Board for evaluation of technical as well as financial bids of Agencies/Contractors for undertaking works and supply of stores for Headquarters as well as field formations of Brahmaputra Board.

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|--|---|------------------|
| 1. Vice Chairman, Brahmaputra Board | - | Chairman |
| 2. General Manager, Brahmaputra Board | - | Member |
| 3. Chief Engineer concerned, Brahmaputra Board | - | Member |
| 4. Financial Adviser/Dy.F.A, Brahmaputra Board | - | Member |
| 5. Superintending Engineer concerned | - | Member |
| 6. Executive Engineer concerned | - | Member Secretary |

Terms of Reference –

- After opening of bids, the concerned Executive Engineer will prepare comparative statement and put up before the Committee for carrying out evaluation of offers.
- The Committee, after evaluation of bids, will place observations/recommendations on the bids before the Chairman, Brahmaputra Board for acceptance.
- The concerned Executive Engineer will put up the proposal along with comparative statement before the Committee within 7(seven) days from the date of opening of the bids and the Committee will evaluate and place the outcome of evaluation before the Chairman within 7(seven) days from the date of convening the meeting.
- This Memo will be applicable in all cases of execution of works or procurement of stores of value above ₹ 5.00 Lakh (Rupees Five lakh) only of the individual proposal.
- The implementation of this order will take effect from 1st September, 2012.
- In the event of non-availability of Vice Chairman, Chairman, Brahmaputra Board will chair the meeting.
- This order will supersede all earlier orders on the subject.


(Joy Barman)
Secretary
JB

Copy to:-

1. The PPS to the Chairman, Brahmaputra Board
- ✓ 2. All Members of the Committee
3. All officers up to the level of Executive Engineer, Brahmaputra Board
4. The Hindi Officer, Brahmaputra Board